**Aims and purpose of the Anne Baker Bursary Fund**

The Anne Baker Bursary Fund was created as a restricted fund by public donation that will be used to support the vocational needs of adults and young people with learning disabilities and or physical disabilities in the Hambleton and Richmondshire districts of North Yorkshire.

* The restricted fund will be held and administered by Northdale Horticulture.
* The fund will appear in the charity’s accounts as The Anne Baker Bursary Fund but will be known as `The Anne Baker Bursary’.
* The fund will be restricted to:

**“*Meeting the needs of adults and young people with a learning disability and/or physical disability in the Hambleton and Richmondshire Districts of North Yorkshire via the provision of vocational support, equipment or opportunity.”***

**Eligibility criteria for applications to the Fund**

* Applications for support will be invited in writing to the Anne Baker Bursary fund once a year.
* The fund will be open to individuals residing in the Hambleton and Richmondshire Districts of North Yorkshire and who have a learning disability and/or physical disability.
* Applications will be made in writing to The Anne Baker Bursary, Northdale Horticulture, Yafforth Road, Northallerton, North Yorkshire DL7 OLQ, using the application form provided.
* Each application will be judged by a sub group of the charity’s trustees, being the service manager, one trustee and three co-opted trustees. (Essentially this would allow a family representative or community representatives to be co-opted onto the board of trustees for the purposes of sitting on the selection panel. In this way the final decision can be seen as being made by the trustees of Northdale Horticulture and would fall within the Articles & Memorandum of the charity.
* The projects will be chosen against the following criteria:
1. Will the project have a significant impact on the individual’s wellbeing or life choices?
2. Could the project be financed in another way? (The bursary payment should not be used to replace public funding but should rather extend and enhance benefit to the individual).

* The size and number of each project supported will be left to the discretion of the panel. However, all donations will have to fall under the overarching objectives of Northdale Horticulture, which are:

**“For the public benefit, the relief of adults suffering from any form of physical or mental disability by the provision of education, training and vocational opportunities in horticulture and allied skills”**

* There will be no upper or lower financial limit applied to applications; rather, the need and validity of the project will determine the level of support considered.
* The fund will support the need rather than the individual, i.e. the charity will purchase the equipment or resources directly to support the advancement of the individual.
* At no point will cash be provided as an alternative to the required vocational equipment, opportunity or support.
* All applicants will be made aware of the panel’s decision in writing within two weeks of the panel date.
* Successful applicants may be asked for additional information to support their application either before or after the panel.
* Successful applicants may be asked to provide the Anne Baker Bursary Fund with feedback about the outcome of funded projects.
* Any application that is granted support would be advanced by the Northdale administration team, with any expenditure accurately recorded against the Anne Baker Bursary Fund.
* The value of the Bursary and each supported cause will be recorded in the charity’s annual accounts.
* The fund will endure for as long as funds are available for distribution.

*Updated 26th May 2021*