



Civil Service



Department
for Education

Civil Service Care Leavers Internship Scheme 2023



Aim of the Scheme

The internship scheme aims to give care leavers opportunities to develop and enhance their work-based skills and be a launchpad for a successful working life, giving a voice in the heart of Government.



Key Facts

- The Care Leavers Internship Scheme is a 12-month fixed term appointment at AO (Administrative officer) / EA (Executive Assistant) or EO (Executive Officer) grade for one to two years depending on the requirements of the role.
- These are AO/EA & EO roles paid at the same salary as any fixed term appointment in the government department that the young person is allocated to.
- In order to apply for the Care Leavers Internship Scheme the individual must have been eligible for a **leaving care support package when they left care**.
- To qualify for leaving care support, they must have been in care for a minimum of 13 weeks, some of which must have been after their 16th birthday.
- Eligible care leavers **aged 18-30** can apply
- The young person must satisfy the [Civil Service nationality rules](#).
- No qualifications are needed; however, the young person will need to provide good examples to demonstrate that they have the right skills and experience for the roles on offer.
- The young person will need to write a personal statement to demonstrate how they meet the essential criteria as outlined in the advert.
- The advert will be live on [Civil Service jobs](#)
8th May to 9th June

Follow us on [Twitter @DfCareers](#)

Information sessions

We are hosting sessions for charities, support organisations and Local Authorities keen to learn more. We will also be holding two sessions for Young People to talk more about the Civil Service and the application process.

The key dates have been outlined below.



Dates for information sessions

25th April- Session for Local Authorities: 2-3pm
27th April Session for Charities and support organisations: 10-11am

We will be confirming dates for sessions for young people shortly.

Recruitment timeline for 2023

8th May - Advert goes live on [Civil Service jobs](#)

9th June - Advert Closes

27th June - Successful candidates invited to interview

4th July- Interviews commence.

12th July - Interviews finish

End of July- Successful candidates informed and allocation of successful candidates to departments.

Should you have any further questions, please email

leavers.care@education.gov.uk