

**Existing Practitioner Route to ILI Corporate Membership (Viva Voce)**

**Application Form 2020**

**experienced practitioner route to CORPORATE MEMBERSHIP OF THE ILI - viva voce**

1. **Applicant Information**

Full name:

Date of birth:

Current home address:

City:

County:

Country:

Eir / Postcode:

Contact Phone:

Contact email:

1. **Landscape Areas of practice (Place X as appropriate)**

Which of the following ILI areas of practice best describes your interests and knowledge?

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|  | Landscape planning |
|  | Landscape management |
|  | Landscape design |
|  | Urban design |
|  | Landscape science |
|  | Other (please state): |

1. **type of applicant (Place X as appropriate)**

|  |  |  |
| --- | --- | --- |
|  | **ILI Recognised Degree in Landscape Architecture** or equivalent . | |
|  | | I have a non-ILI recognised degree but an **IFLA Europe recognised qualification** |
|  | | I have a **qualification recognised by a member association of IFLA** World but not recognised by IFLA Europe. |
|  | | I am a **member of another National Association recognised by IFLA** and wish to also become a member of ILI. |

1. **ACADEMIC QUALIFICATION information**

**Please attach copies of certificates and details of modules studied (University Transcript or equivalent). You must include certified translations for any documents which are not in English.** 

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| University, college or other institution: |
| Full name of course: |
| Full title of qualification/level of attainment (e.g. BA, BSc, DipLA): |
| Date awarded: |

1. **OTHER aCADEMIC or professional QUALIFICATIONS**

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| University, college or other institution: |
| Full name of course: |
| Full title of qualification/level of attainment: |
| Date awarded: |

1. **current Employment Information**

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| **EXPERIENCED PRACTITIONER ROUTE TO CORPORATE MEMBERSHIP OF THE ILI – VIVA VOCE** |
| Current employer (including department): |
| Job title: |
| Start date: |
| Details of Job Role:  Continue on additional page if necessary…… |

1. **Previous EMPLOYMENT INFORMATION**

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| --- |
| Employer: |
| Job title: |
| Dates of employment: |
|  |
| **Please attach a CV that details your relevant professional experience, explaining any gaps in employment if required** |

1. **PROFESSIONAL STANDARDS statement**

In the space below, please complete a short professional standards statement that demonstrates both your understanding of what it means to be a professional, and your personal commitment to upholding the ILI’s Code Ethics and Professional Conduct. Please visit the ILI website to view this document. <http://www.irishlandscapeinstitute.com/wp-content/uploads/2012/08/ILI_Code_of_Ethics_and_Professional_Conduct_2012.pdf>

Please also include evidence of the **CPD you have completed within the 3 years.**

*Please use no more than 500 words and attach as a separate sheet if necessary.*

1. **REFERENCES**

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| **Please give the names of two referees who support your application. These individuals should be current or former employers, senior work colleagues or people who are otherwise aware of your work as a landscape professional.** |
| *Name of Reference No. 1:………………………………………………………………*  *Relationship to Applicant:…………………………………………………………………*  *Postal Address (required):………………………………………………………………..*  *Contact Telephone Number (required):……………………………………………*  *Email (optional):……………………………………………………………………………..* |
| *Name of Reference No. 2:………………………………………………………………*  *Relationship to Applicant:…………………………………………………………………*  *Postal Address (required):………………………………………………………………..*  *Contact Telephone Number (required):……………………………………………*  *Email (optional):……………………………………………………………………………..* |

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| 1. **VIVA VOCE INTERVIEW** |

**Applicants should prepare for the necessary Viva Voce Interview by reference to the following subject matter: -**

**1. Professional judgment, ethics and values**

1A Understand what it means to be a professional; the ethical dimension of your actions and responsibilities as a qualified landscape professional

1B Understand and act in accordance with the ILI’s Code of Conduct and all regulatory documents, acting responsibly and professionally in all of your dealings

1C Understand the wider contexts in which landscape decisions are made

1D Recognise the expertise of, and adhere to good practice in working with, professionals from other disciplines

1E Understand the importance of developing and maintaining your

competence as a professional

**2. Organisation and management**

2A Understand the legal requirements and obligations which impact on practices and organisations

2B Understand the landscape professional’s legal liabilities and duties

2C Understand and observe all Health & Safety requirements and guidelines

2D Understand how to represent and promote services offered by a department, practice or agency, and the different routes and approaches by which organisations may obtain work

2E Understand and describe the various ways in which organisations are selected, appointed and remunerated to undertake work

2F Adhere to good management practice

**3. Assessment and analysis**

3A Are aware of and understand the legislation, requirements, procedures and policies which may affect your work

3B Understand how to identify client requirements and take steps to establish a professional working relationship

3C Understand how to identify user/stakeholder requirements and expectations

3D Understand and are able to utilise the various techniques involved in assessing the significance and context of the landscape/site

3E Understand how to record and report the findings of assessments appropriately

**4. Implementation**

4A Understand and can describe how detailed project plans and budgets are developed with clients

4B Understand how tendering processes for contractors are managed on behalf of the client

4C Understand and describe how to agree contractual arrangements for work with contractors

4D Understand and describe how to monitor and control projects

4E Understand and describe how to manage project completion and handover

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| 1. **HOW DID YOU FIND OUT ABOUT THE LANDSCAPE INSTitUTE? (PLACE X as Appropriate)** | | | |
|  | ILI website |  | Other website – please list |
|  | Publications |  | Other media (TV, newspaper, radio, magazine, social media) |
|  | Employer |  | University/UCAS fair |
|  | ILI event or training course |  | ILI representative or member |
|  | Word of mouth |  | Other (please state) |
|  | | | |

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| **12. declarations**  I, the undersigned, confirm that the statements made by me on this application are a true account.  I understand that this application for full professional status (corporate membership) will be assessed by the Council of the ILI.  I further understand that an application fee of €179 is payable with this form. (This will transfer to membership if accepted) | |
|  | |
| I understand that if my application is successful then I will be elected a Full Member of the Landscape Institute and shall be bound by the ILI Charter, the ILI By-Laws and the ILI Code of Conduct.  I understand that the ILI reserves the right to terminate my membership if I fail to pay my membership subscription on time.  I further understand that I may terminate my membership at any time by giving written notice to the ILI; if I choose to resign I will be invoiced for any outstanding membership fees relating to that part of the subscription year during which I remained a Member.  Finally, I understand that details of my name, contact details and qualifications will be recorded on the ILI database. All information provided will be used for processing my annual membership and supplying me with information about the ILI and the landscape profession.  I agree that my name and membership category will be published on the Members’ area of the ILI website, which is password protected. | |
| Signature: | Date: |