

Criteria	Essential	Desirable
Qualifications:	<ul style="list-style-type: none"> • Masters level qualification in a social science subject 	<ul style="list-style-type: none"> • Holding or working towards a PhD • Be a member of the Housing Studies Association
Knowledge	<ul style="list-style-type: none"> • Good knowledge of issues concerning housing studies • Thorough understanding of the work of the Housing Studies Association 	<ul style="list-style-type: none"> • Knowledge of issues concerning social policy
Experience	<ul style="list-style-type: none"> • Experience of event organisation • Experience of managing issues that are sensitive, including data protection, ethics, and public facing issues • Experience of using online platforms to deliver content which may include training, teaching or seminars 	<ul style="list-style-type: none"> • Experience of some or all of the following: presentations, stakeholder engagement, and/or media work
Skills	<ul style="list-style-type: none"> • Excellent communication skills, written and verbal • IT literate • Ability to work in a team in an open and sharing manner • Ability to work remotely • Ability to keep to deadlines and to deliver results • Ability to maintain confidentiality and to operate in an ethical way at all times • Ability to be flexible with regards to responsibilities • Attention to detail 	<ul style="list-style-type: none"> • Effective presentation skills