Speaker Guidance – Housing Studies Association

Congratulations on having a paper accepted for the Housing Studies Association Conference 2022. The theme of the conference is "Disruption and innovation in housing: working across boundaries in theory, research, and practice."

This year we will be hosting a hybrid conference, with some sessions delivered 'in-person' and others presented 'virtually'.

The in-person element of the conference will be hosted at the Crowne Plaza Sheffield from Monday 4th April until Wednesday 6th April 2022. The hotel is located in the city centre of Sheffield, around half a mile from Sheffield Railway Station, Bus Station and the Sheffield Supertram network. For delegates travelling by car, the hotel is accessible from Junction 33 of the M1 Motorway. The full hotel address is Crowne Plaza Royal Victoria Sheffield, Victoria Station Road, Sheffield, S4 7YE.

Conference Platform

The conference will take place via the Whova platform. We will send you a link to register as a speaker and you can use this to log-on to the platform. You can find simple instruction for speakers here https://whova.com/pages/whova-speaker-guide/

The platform will allow you to:

- Network with delegates
- Access the conference programme and keep up to date with any changes
- Answer and ask questions of speakers
- Get involved in competitions

Programme

The programme is available on the Whova platform for the conference and we will publish a 'hard-copy' version on the HSA website, here you will find the date and time of your speaking slot. If for any reason are no longer able to present, please let us know as soon as possible by emailing conferences@housing-studies-association.org.

Presentation Slot

Each session will last for 1 hour and 30. Most sessions will have three presentations, and each presentation will have 20 minutes for presenters to speak to allow time for questions.

There will be the opportunity in each session for conference delegates in the audience to ask questions.

Presenting 'in person'

If you are presenting in person, each meeting space will come equipped with a laptop, projector, screen, live feed hosting the virtual content and will be managed by a member of the conference team.

If you intend to present using slides/video clips for your presentation, please ensure you email these to conferences@housing-studies-association.org by no later than Friday 1st April 2022.

Please ensure that you bring your presentation with you on a USB drive and be ready to upload the presentation to the laptop ahead of the session.

Presenting virtually

The conference will take place via the Whova platform. We will send you a link to register as a speaker and you can use this to log-on to the platform. You can find simple instruction for speakers here https://whova.com/pages/whova-speaker-guide/

The presentations will occur on Zoom, and streamed into the Whova platform. We recommend when presenting that you choose **to join the session through Zoom** rather than through the Whova as this minimises the risk of technology issues.

Please ensure that you have the Zoom desktop client installed on your machine before your speaking session.

Overall

On the day of the conference, we ask both in person and virtual speakers to arrive 10 minutes prior to the scheduled start time of the beginning of your session in order to test the technology.

All plenary sessions will be recorded and available to watch post conference 'on demand'. All sessions that are streamed online will be recorded and available to watch post conference 'on demand'.

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Support

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If you have any queries on anything, please do contact the conference team on conferences@housing-studies-association.org