



BRITISH SOCIETY FOR ECOLOGICAL MEDICINE

Terms & Conditions

Membership

After an initial membership application has been accepted by the BSEM and the subscription paid for the current year, the new member will be provided with access to online resources and will be sent a welcome pack.

Applications which do not meet the relevant membership category criteria will be reviewed by the Secretary and/or the Committee. If accepted, membership will be confirmed in the relevant category.

In accordance with the British Society for Ecological Medicine's By-Laws (12.8) it is the duty of members to advise the British Society for Ecological Medicine in writing of any change in personal circumstances that could lead to a change in subscription rates. For example, to notify us if you cease to qualify for a reduced rate subscription through returning to employment in the UK or cease to be a student.

The BSEM offers new members the opportunity to start their annual subscription from 1st January or 1st July. An annual direct debit must be set up through 'GoCardless', a simple and secure online system.

Membership of the British Society for Ecological Medicine requires an annual subscription via GoCardless. If membership is cancelled at any time during the year it is the responsibility of the individual to notify the BSEM Administrator on info@bsem.org.uk in order to cancel the following year's subscription. No refunds for the year of cancellation will be issued. If during this time further services have been purchased from the British Society for Ecological Medicine, such as event tickets at member rates, a liability will be incurred for any difference in the cost of member and non-member rates, which must be settled.

Membership Renewals / Applications

Membership is due on the 1st of January or 1st of July, depending upon individual membership start date. From January 2016 all membership will be collected via GoCardless (GC). An email requesting pre-authorisation of membership payments will ask for completion of your bank details to facilitate annual subscription payments, which will operate in a similar manner to a bank direct debit. All personal data is secure and encrypted



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using SSL technology. The collection of subscriptions will be automatic thereafter, unless the BSEM Administrator is notified of cancellation. Prior to every due payment, an email will be issued in advance giving you adequate time to change the instruction, should you wish to.

The application data is collected using by JotForm and will soon manage automated status communication to provide membership application status, as well as details of how to sign for your account up once your membership is approved. The membership login allows members to see what payments have been made to the Society for membership as well as have access to member restricted areas of the website. We hope to be able to integrate attendance to events and training and other services in the future.

Events

All events are bookable via the website (using the TicketTailor ticketing platform) and links contained in marketing communication emails from the British Society for Ecological Medicine (BSEM).

Full refunds will be provided for cancellation up to 7 working days before the event, subject to a £25 administration charge. Within 7 working days of an event no refund will be provided, although a downloadable recording of the event will be made available.

Places are guaranteed on receipt of the appropriate payment by the BSEM. Admission will be guaranteed to all individuals on production of the ticket from the website or other confirmation from the BSEM that payment has been received.

Occasionally a very limited number of spaces may be available on the day and payment can be made by credit card at the time. However, any additional spaces cannot be guaranteed. Please check the website for such updated information.

A limited number of student tickets will be offered at a discounted price for all events. Student prices can vary by event and can be obtained by contacting the BSEM at info@bsem.org.uk Students will need to provide BSEM with their current student details e.g. Course details, place of study. Upon approval you will be emailed a code that can be used to purchase at the discounted rate.

Delegate substitutions may be made free of charge up to 7 working days prior to the event, after which BSEM will charge an administration fee of £20 to transfer a delegate booking.



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Special dietary requirements must be notified at the time of booking and is part of the on-line check out process. Gluten and dairy free as well as vegetarian and vegan options will always be available, and these requests should be notified during the checkout process to ensure they are adequately provided for. For other special dietary requirements BSEM will do their best to accommodate them and will confirm within 5-7 working days. If other special dietary requirements cannot be met by the event venue, delegates are welcome to bring their own food. In such instances the delegate ticket price will remain unchanged.

If an event is cancelled, the British Society for Ecological Medicine's liability will be limited to registration fees already paid to the Society for the event.

The British Society for Ecological Medicine accepts no legal responsibility for facts stated or opinions expressed during its events. It is the responsibility of individuals to satisfy themselves as to which facts and opinions should be relied on in any way whatsoever.

Data collection

Data is collected for three purposes:

1. To assess eligibility and correct category for membership
2. To allow the British Society for Ecological Medicine to provide support and resources to its members.
3. To provide information about the society's work e.g. conferences, training programmes or fundraising opportunities to non-members who opted in to receiving our communications.

The British Society for Ecological Medicine does not sell or lease its membership list and any information received as a result of completing a membership application form will come from the British Society for Ecological Medicine or its agents.