

## **Fundraising and Communications Volunteer**

This is a fantastic opportunity to gain hands on practical experience in fundraising and communications at a leading charity challenging the injustice of immigration detention in the UK.

We provide legal advice and representation to migrants detained in removal centres and prisons to help them secure their release, alongside research and policy advocacy to effect change.

You will work closely with the Fundraising and Communications Coordinator to support our events programme, create materials for clients and create content for our website, newsletter and social media platforms. No previous experience of fundraising or the charity sector is required but you will need to have strong communication skills, a passion for human rights and a positive approach.

We are hoping that you will be able to commit to at least a full day once a week Tuesday – Thursday for 6 weeks. If you are interested in this role please get in touch with Elisa by emailing [Elisa@biduk.org](mailto:Elisa@biduk.org) with a CV or a summary of your skills and experience. We would be delighted to hear from you.

### **Essential**

- Excellent computer skills (Word, Excel, internet)
- Excellent communication skills, both written and spoken
- Experience of producing written documents for a variety of audiences
- Fluent written and spoken English
- A positive approach with plenty of initiative
- Willingness to take on feedback
- Keenness to keep learning and developing new skills
- Commitment to human rights and equal opportunities

### **Desirable**

- Knowledge of the asylum/immigration/detention policy environment in the UK
- Experience of carrying out and transcribing case study interviews
- Experience organising events
- Experience in fundraising or communications