

BRITISH ASSOCIATION OF PERINATAL MEDICINE

Minutes of the Annual General Meeting held on
Thursday 5 November 2015
in the Umney Theatre, Robinson College, Cambridge

Present:

Executive Committee:

Dr Alan Fenton (President, Newcastle), Dr Gopi Menon (Honorary Secretary, Edinburgh), Dr Amanda Ogilvy-Stuart (Honorary Treasurer, Cambridge), Ms Lisa Nandi (Executive Manager), Dr Steve Jones (Representative, South of England, Bath), Dr Grenville Fox (Deputy Representative, South of England, London), Dr Nim Subhedar (Representative, North of England, Liverpool), Dr Steve Wardle (Deputy Representative, North of England, Nottingham), Dr Helen Mactier (Representative, Scotland, Glasgow), Dr Julie-Claire Becher (Deputy Representative, Scotland, Edinburgh), Dr Carol Sullivan (Representative, Wales, Swansea), Dr Susan Papworth (Deputy Representative, Wales, Newport), Ms Sandie Skinner (Representative, Nursing & Midwifery, Winchester), Dr Katie Farmer (Trainee Representative, Bristol), Ms Caroline Davey (Bliss)

Members: Dr Lisa Barker (Leicester), Dr Alison Bedford-Russell (SWMNN), Dr Lydia Bowden (Oldham), Dr Sandy Calvert (London), Dr Sandeep Dharmaraj (Preston), Mr Tony Dinning (CNN), Prof David Field (Hon Member, Leicester), Prof Peter Fleming (Bristol), Dr Peter Fowlie (Dundee), Dr Rosaline Garr (Liverpool), Dr Judith Grant (Nottingham), Mrs Teresa Griffin (Thames Valley & Wessex ODN), Prof Samir Gupta (North Tees), Dr Gary Hartnoll (London), Dr Jane Hawdon (London), Mrs Linda Hunn (CNN), Dr Nicola Johnson (Taunton), Dr Geraint Lee (London), Dr Karen Luyt (Bristol), Dr Andrew Lyon (Hon Member, Edinburgh), Prof Neil Marlow (Hon Member, London), Dr Colin Morgan (Liverpool), Dr John McIntyre (Derby), Dr Richard Nicholl (Northwick Park), Dr Chinthika Piyasena (GOSH), Dr Claire Rose (Bristol), Dr Rekha Sanghavi (Wrexham Park), Dr Cathryn Seagrave (Hereford), Dr Shanmugasundrum Sivakumar (Birmingham), Dr Merran Thomson (London), Dr Wendy Tyler (Shrewsbury), Dr Fatou Wadda (Brighton), Dr Sarah Wain (Bristol), Dr Martin Ward Platt (Newcastle), Miss Gill West (Canterbury), Dr Thomas Williams (Edinburgh), Dr Joanna Wright (London).

Apologies: Dr Elaine Boyle (Leicester), Dr Andrew Coe (Coventry), Dr Paul Clarke (Norwich), Professor Peter Dunn (Bristol), Dr Bryan Gill (Bradford), Dr Cath Harrison (Leeds), Dr Robert Ironton (Southampton), Dr Lambrini Psiouri (Aberdeen), Dr Ian Morris (Swansea), Dr Alex Philpott (Birmingham), Dr Vennila Ponnusamy (London), Dr Rob Tinnion (Middlesbrough), Dr Chieh-En Tseng (London)

Prior to commencing the business of the meeting, the President invited those present to stand and observe a silence as a mark of respect for colleagues who had died during the year, Dr Wren Hoskyns, Dr Andrew Kapetanakis and Dr Glynn Russell.

AGM 15/01 Welcome and apologies

The President welcomed everyone to the meeting and explained that a number of apologies had been received which would appear in the minutes.

AGM 15/02 Minutes – the minutes of the AGM held on 25 September 2014 were agreed to be an accurate account of the proceedings subject to the following amendment:

AGM 13/06 Financial Report

'Dr Jones and Dr Thomson also raised the issue of funding for projects in the developing world and whether BAPM could promote this'. Noted that this should read collaborative working rather than funding.

Minutes of the Executive Committee meetings held in Sept 2014, January 2015 and May 2015 were received and approved.

AGM 15/03 Election of Officers and changes in Executive Committee

The President noted the changes taking place on the Executive Committee, thanked all those who had served throughout the year and welcomed those who were newly elected. He was very pleased to announce the appointment of Dr Helen Mactier who had been appointed uncontested as Honorary Secretary Elect and would become Honorary Secretary in September 2016. There had been 3 nominations for the new role of LNU/SCBU representative so this would now go to a ballot.

Honorary membership had been given to Dr Bryan Gill and Professor Neena Modi.

AGM 15/04 Motion 1 – New Members

The President drew members' attention to the list of new members added during the year and also to those who had retired or resigned. The following resolution was passed by a unanimous vote: ***"That the applicants nominated for membership and listed in Doc B attached to this Agenda should be elected into membership"***.

AGM 15/05 Hon Secretary's report on activities in the past year

The Hon Secretary was pleased to review the activities of the Association since the last AGM as follows:

a) BAPM Strategy - update

The Hon Secretary reported that all three strands of the strategy were in progress. Family Centred Care continued to be developed with the input of Bliss and updates via the e-bulletins. Promoting research was also in progress with closer collaboration planned with the Neonatal Society and a successful training day pilot on basic research skills which had taken place on 7 October, with a national training day planned in 2016.

Improving the quality and safety of neonatal care which forms the basis of what drives BAPM as an organisation would be the focus of a discussion immediately following the AGM to further develop ideas.

b) **Working Groups** – the Hon Sec provided an update on the progress of BAPM Working Groups as follows:

Newborn Early Warning Trigger & Track (NEWTT) – the framework and chart were now complete and available on the BAPM website to be adapted for local use. Thanks were extended to all those involved in producing this excellent work.

Working Group on Fetal and Neonatal MRI - the draft framework had been out for consultation and the responses had been sent to Topun Austin (who chaired the group) for comment. It would now be necessary to agree whether amendments were required before endorsing the framework.

Working Group on Donor Expressed Breast Milk - the draft framework required a final section to be completed before it was ready for consultation. It was hoped that consultation would be arranged early in 2016.

The Hon Sec invited Dr Thomas Williams to update those present on the report he had produced following a meeting earlier in the year with the Muslim Council of Britain, supported by and with input from BAPM. This work related to donor breast milk and issues of kinship, specifically the belief in Islam that if a baby receives breast milk from a donor, the recipient and any children of the donor are considered to be related. Dr Williams explained that this work originated from his personal interest in cultural issues around this area. The report includes a number of recommendations including the need for a robust system to ensure the traceability of donated milk possibly using a bar code. It was noted that this would hopefully lead to long term benefits for babies and families within the Muslim community.

Working Group on Parenteral Nutrition - the draft framework had recently been circulated to EC members. Comments had been requested by the end of November prior to agreeing a date for consultation.

Working Group on Central Venous Catheters - the draft framework had been out for consultation and had generated some helpful responses. A telephone conference would be arranged to address final queries before finalising the document.

c) **BAPM Office Staffing** – the Hon Sec was pleased to report that Lisa Nandi and Hayley Watts had both been upgraded within the College's salary structure to reflect their increased responsibilities and roles.

d) **Perinatal Trainees' Meeting** – the Hon Sec reported that the Perinatal Trainees' Meeting held on 8 October had been successful and on this occasion had reverted back to the original format rather than split sessions for grid and non-grid trainees.

e) **RCPCH Spring Meeting** – it was noted that the format of a neonatal update aimed at the paediatrician with a neonatal interest continued to attract a good audience. The next meeting would be held in Liverpool in April 2016.

f) **Dunn Perinatal Library** – it was noted that the cataloguing of the collection was near completion with only some pamphlets and journals outstanding.

g) **Ethical Framework** – the Hon Sec reported that the document entitled "A Framework for Interaction with Commercial Organisations" had been out for consultation and individual responses had been addressed by Martin Ward Platt (who had chaired the group). At this point, Dr Ward Platt was invited to comment on the process and members were invited to provide comments and questions.

Dr Ward Platt explained that any commercial company will be seeking a return so the working group had approached the development of the framework by considering BAPM's core values. There had been discussion about whether BAPM should have any relationship with commercial companies, and the model of corporate membership had been proposed as a means of keeping the relationship contained within a structure whereby funds could be utilised for specific purposes with no direct association with a particular company.

There was some concern expressed that general unrestricted funds would prevent companies from attending meetings with stands although it was noted that BAPM is not the only conduit for this. The issue of utilising funding for pump priming projects was also raised and for subsidising CPD for those on limited study leave budgets.

Following discussion, it was agreed that BAPM would develop a model for corporate membership which would need to include due diligence and a working group would be convened to take this forward.

AGM 15/06 Financial Report

The Hon Treasurer reported the following:

For the financial year ended 31 March 2015, BAPM's incoming resources were showing a net deficit of c.£4k. This was primarily due to reduced sponsorship and bank interest. Income from membership subscriptions had increased by c.£2k. It was noted that the complete accounts and accompanying notes were included as usual in the annual report.

There was some discussion about the possibility of future investment opportunities and using the services of a financial advisor. It was agreed that as part of BAPM's aim of increasing trainee membership, the subscription fee for trainees should be reduced to £75.

AGM 15/07 The President's Report

The President began his report by emphasising the need for membership involvement and urged those present to actively engage and encourage others to join.

He emphasised that the strategy was beginning to take shape and that some goals had been achieved, although BAPM's current increasing workload committed to the strategy had resulted in the need to prioritise requests for other work.

The experience of Morecambe Bay and the Kirkup Report was an important reminder of the need for greater focus on quality and the development of a team working culture. It was noted that a BAPM Working Group to consider the neonatal mortality review process would meet early in 2016, chaired by Karen Luyt.

The President reported that he had been invited to provide neonatal input to the National Maternity Review and had attended several meetings. He had expressed concern that the process was 'baby light' and was awaiting a response to his comments.

The Bliss Baby Report had made sobering reading but had highlighted the need for nurse training and commissioner engagement.

AGM 15/08 Any other business

Dr Bedford Russell raised the issue of the National Maternity Review currently in progress and expressed concern that the care pathway must be made a priority. It was noted that very few people had been able to attend any of the events to input to the review which had not been well publicised.

Date of the next meeting:

It was noted that the next AGM would be held in Bristol on 15 September 2016. This meeting would mark the 40th anniversary of the Association and the programme would include some reflections on the development of BAPM from past Officers. The dinner would be held on the SS Great Britain.

Before closing the meeting, the President thanked the other Officers, EC members, the BAPM Office staff and the membership for all their hard work, input and valuable contribution to the work of BAPM throughout the year.