

## BRITISH ASSOCIATION OF PERINATAL MEDICINE

Minutes of the Annual General Meeting held on  
Thursday 21 September 2017 in the The Studio, Birmingham

### Executive Committee and BAPM Staff:

**Present:** Dr Alan Fenton (President, Newcastle), Dr Gopi Menon (President Elect, Edinburgh), Dr Sanjeev Deshpande (Honorary Treasurer, Telford), Dr Helen Mactier (Honorary Secretary), Dr Sanjeev Bali (Representative, Ireland, Antrim) Dr Julie-Clare Becher (Representative, Scotland, Edinburgh), Dr Elaine Boyle (Deputy Representative, North of England, Leicester), Mrs Jo Hodson, Representative, Nursing & Midwifery, Newport), Dr David Millar (Representative, Ireland, Belfast), Dr Susan Papworth (Deputy Representative, Wales, Newport), Dr Hannah Spierson (Deputy Trainee Representative) Dr Steve Wardle (Representative, North of England, Nottingham), Dr Katie Farmer (Trainee Representative, Bristol), Mr Nigel Davies (BAPM Executive Manager), Dr Wendy Tyler (Representative for LNU/SCBU, Telford),

**Apologies:** Dr Grenville Fox (Representative, South of England, London), Dr Tracey Johnston (BMFMS Representative, Birmingham), Ms Caroline Davey (BLISS Representative), Ms Cheryl Obiakpani (BAPM Finance and Communications Coordinator)

### Members:

**Present:** Dr Eleri Adams, Dr Kathryn Blake, Dr Bemigho Etuwewe, Dr Chris Gale, Dr Rosaline Garr, Dr Jane Hawdon, Professor Jenny Kurinczuk, Dr Jenny McGrath, Dr Vix Monnelly, Dr C. Sankara Narayanan, Dr Sanjit Nedungadi, Dr Amanda Ogilvy-Stuart, Dr Colin Peters, Dr Emmanuel Quist-Therson, Dr Kristin Tanney, Dr Mark Thomas, Dr Julia Uffindell, Miss Gill West, Dr Affi-Anne Anosike, Dr Ajit Kumar Mahaveer, Dr Pek Wan Lee, Deborah Wilson, Dr Ngozi Edi-Osagie, Dr Giles Richardson, Dr Elham Abdalla

**Apologies:** Dr Richard Nicholl, Dr Andrei Morgan, Dr Paul Mannix, Dr Cath Harrison, Dr Sarah Bates, Professor Peter Brocklehurst, Professor Peter Dunn

1.	<b>President's welcome and Apologies for Absence</b>  The President welcomed everyone to the meeting and explained that a number of apologies had been received which would appear in the minutes. The President mentioned that a photographer was in the room and those images would be used for promotional material including the BAPM website, unless individuals indicated their wish not to be included in any such photographs.
2.	<b>Deceseased members</b>  Prior to commencing the business of the meeting, the President invited those present to observe a minute's silence as a mark of respect for colleagues who had died during the year, Professor Edward Osmun ('O') Royle Reynolds, Dr Brian Webb and Dr Bob Welch.
3.	<b>Approval of the Minutes</b>  The minutes of the AGM held on 15 September 2016 were approved with the following correction; Dr Andrei Morgan was present and not absent as minuted. The final copy of the minutes were amended to incorporate the correction.  The minutes of the Executive Committee meetings held on 14 September 2016, 1 February 2017 were also approved.  The minutes of the Executive Committee meeting held on 15 May 2017 were approved with the following correction, under the item 'Honorary membership', Anita McDonald was not proposed for honorary membership.

4.	<p><b>Election of Officers and changes in Executive Committee</b></p> <p>The President noted the changes taking place on the Executive Committee, thanked all those who had served throughout the year and welcomed those who were newly elected. Dr Sanjeev Bali had taken over as Representative for Northern Ireland and Dr Hannah Spierson had taken over as Trainee Representative. Dr Elaine Boyle was elected to Deputy Representative, North of England, Dr Steve Jones to Deputy Representative for South of England and Dr Sarah Bates to Deputy Representative for LNU/SCBU.</p> <p>The President thanked Dr Katie Farmer and Dr David Millar whose terms on the BAPM EC had ended.</p>
5.	<p><b>Motion 1 – New Members</b></p> <p>The President drew members' attention to the list of new members added during the year. It was agreed that the new members as listed in the AGM papers would be elected into BAPM membership. Following the mailing of the AGM papers on 28 August 2017, the list of members was updated with new members joining.</p>
6.	<p><b>Honorary Members</b></p> <p>Honorary membership had been given to Professor Kate Costeloe, Professor Jenny Kurinczuk and Professor Jane Norman. Professor Jenny Kurinczuk collected her certificate and the President mentioned that Professor Jane Norman would collect her certificate following her presentation at the Annual Conference, 22 September 2017.</p>
7.	<p><b>Honorary Secretary's report: review of activity in the past year</b></p> <p>Dr Helen Mactier reported the following:</p> <p>BAPM had been working on standards and guidance frameworks and following consultation and feedback, reports were completed for Neonatal Parenteral Nutrition (April 2016), Donor Human Expressed Breast Milk (July 2016), Neonatal hypoglycaemia in the Full Term Infant (April 2017) and Neonatal Transitional Care (September 2017). Neonatal service quality indicators and Congenital diaphragmatic hernia frameworks are both out for consultation. Work is underway on Nurse Engagement, Patient Consent, Moderate to Late Preterms and Neonatal Mortality Review . Planned items are Optimal arrangements for LNU/SCBU, Difficult Airway and Communications.</p> <p>During the year, BAPM was asked to give expert advice on a range of issues and worked collaboratively with its stakeholders including Neonatal Critical Care Clinical Reference Group (CRG), NHS England Neonatal Services Review, NHS Scotland Maternity and Neonatal Services Review, NHS Improvement (NHS England) on Saving babies' lives care bundle and Avoiding term admissions (Atain), Twins &amp; Multiple Births Association (TAMBA) Maternity Engagement Steering Group, Royal College of Obstetricians and Gynaecologists (RCOG - Each Baby Counts) and the NMC (Midwifery Thought Leadership Group) Furthermore, feedback was given to NICE.</p> <p>BAPM continued to network and increase its engagement with nurses through working with the Royal College of Nursing (RCN), Neonatal Nurses' Association (NNA) and the Scottish Neonatal Nurses' Group (SNNG). BAPM also worked closely with the Neonatal Transport Interest Group, Neonatal Nutrition Group, Neonatal Networks Group, RCOG and British Maternal &amp; Fetal Medicine Society (BMFMS). Also, special mention was made of the engagement and support of trainees.</p> <p>BAPM's commitment to postgraduate education and training includes the annual BAPM Perinatal Trainees' Meeting (October 2016), Annual Network Leads' meeting ( November 2016) and the Perinatal Session, RCPCH Annual Spring Meeting (May 2016). BAPM continued to promote its organisational objectives of promoting research with Research Skills Training Days held in London (September 2016) and Edinburgh (March 2017).</p>

	<p>Audit and data remained an important focus for BAPM and the first meeting of the BAPM Working group Systematised Nomenclature of Medicine Clinical Terms (SNOMED CT) was held in May 2017. BAPM continued to work closely with the National Neonatal Audit programme (NNAP) with board representation, contributing to the launch of the Annual Report and attendance at the NNAP/NDAU Collaborators' meeting, April 2017.</p> <p>Throughout the year, BAPM officers paid particular attention to probity. As well as introducing a policy on interaction with commercial companies (February 2017), there is a greater awareness of fiscal prudence for working groups and Executive Committee meetings and transparency around expenses.</p> <p>Advocacy for professionals in perinatal care, as well as babies and their families remained a key focus of activity and BAPM continued working with key stakeholders such as TAMBA and Sands. The close relationship with BLISS continues to grow and during the year, BAPM co-authored the Neonatal Service Quality Indicators 2017 and Nurse Staffing to patient ratios and mortality in neonatal intensive care (Arch Dis Child, May 2016).</p> <p>At the Annual Conference, BAPM is launching its new branding and logo and shortly will relaunch its website.</p>
<p><b>8.</b></p>	<p><b>Financial Report</b></p> <p>Dr Sanjeev Deshpande, BAPM's Hon Treasurer, reported the following:</p> <p>The major proportion of BAPM's income was still member subscriptions, however during the year, there had been a slight decrease in member subscriptions. Overall the organisation had made a net deficit in incoming resources of £41K in the last finance year. The decrease in net incoming resources during the year was due largely to a decrease in total sponsorship and exhibition income and investment income from bank interest.</p> <p>The incoming resources for membership subscriptions decreased with the previous year due to the change in accounting policy for subscription. These changes were introduced to bring the membership income received in line with the financial year, April to March.</p> <p>Staff and direct costs account for the major share of costs with both showing increases on the previous financial year.</p> <p>During the year, BAPM carried out due diligence on all sponsorship agreements which was in line with the new BAPM policy on interaction with commercial companies.</p> <p>The membership fees remain unchanged and offer value for money. BAPM needs help with its drive to increase the number of members particularly from LNU/SCBU staff and nurses. The Hon Treasurer thanked Dr Wendy Tyler (Representative for LNU/SCBU) for her work with raising the profile of BAPM amongst LNUs.</p> <p>Approximately 55 members had not paid their membership fees and the Hon Secretary will contact them.</p> <p>A member asked why they had been instructed to renew their direct debit. The Hon Treasurer and Executive Manager explained that this was due to an error by Barclays Bank resulting in the cancellation of over 100 direct debits. The BAPM office had contacted all members asking them to reinstate.</p> <p>The Hon Treasurer was asked if there were plans to increase the membership fee for consultants and in reply, the Hon Treasurer said that BAPM did not have any plans to increase the fees and the emphasis was on increasing the number of members.</p>
<p><b>9.</b></p>	<p><b>The President's Report</b></p> <p>Dr Alan Fenton, BAPM President, reported the following:</p>

	<p>This will be my last annual report before I hand over the Presidency of the Association to Dr Gopi Menon.</p> <p>BAPM was operating in a volatile but interesting political environment with uncertainty, particularly over Brexit, compounded by the General Election result. The Maternity and Neonatal Reviews in England and Scotland had been important events. It is unclear how it will move forward in England whilst in Scotland, there has been progress with implementation. BAPM has been involved across the board.</p> <p>Even though the Hon Secretary had already alluded to the role of BAPM, it is important for members to remember to promote the importance of perinatal care on behalf of our patients and their families and work together to support and develop an environment in which care is practised.</p> <p>Our aim is that BAPM will become a major forum for engagement for neonatologists and the new website will be a focal point for members to stay up to date on what is happening both in terms of policy as well as research and resources for continuing professional development (CPD). BAPM is over-represented at EC at tertiary level and must continue to expand into other areas. Following the appointment of Dr Wendy Tyler, there has been a positive response from our Local Neonatal Units (LNU) and Special Care Baby Units (SCBU) members. We hope this will continue to expand and that they will play a greater role in communication and engagement.</p> <p>Research is key to the on-going development of perinatal care. BAPM continues to provide its research skill training events and we have more planned throughout the UK. Furthermore, we hope to develop the profile of the research and scientific aspect of the annual meeting over the coming years.</p> <p>Advocacy for patients and their families is important, be it indirect or by direct lobbying for perinatal services. We must also not neglect to support Public Health and Social Care initiatives that improve maternal and hence fetal health. Recent events such as the Charlie Gard case have shown how the media spotlight can massively raise the profile of even rare conditions and we must work with other organisations to raise awareness of the importance of perinatal care.</p> <p>Dr Alan Fenton thanked the Hon Secretary, Hon Treasurer, EC members and the BAPM Office staff for all their hard work, input and valuable contribution to the work of BAPM throughout the year.</p>
<p><b>10.</b></p>	<p><b>Any other business</b></p> <p>The Peter Dunn Prize for an outstanding contribution to the work of BAPM by a trainee, 2016-17 was awarded to Dr Vix Monnelly, currently grid trainee in Scotland.</p> <p>Dr Alan Fenton formally handed over the Presidential Medal to Dr Gopi Menon</p> <p>Dr Alan Fenton thanked all attendees and closed the meeting.</p>