

## **Role of the BAPM President**

<b>Title:</b>	President
<b>Accountable to:</b>	The other Executive Committee members and the BAPM membership
<b>Term of office:</b>	Acting as President Elect for one year, then three years as President
<b>Who can apply:</b>	Any ordinary BAPM member
<b>Remuneration:</b>	Unpaid, but reasonable travel expenses will be covered
<b>Workload:</b>	Estimated 8-10 hours per week

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As a Trustee and Officer of the Association and Chair of the Executive Committee (EC), the President serves as its Chief Volunteer and is responsible for providing leadership and strategic direction for the Association, working with other Officers and EC members and the Chief Executive to plan the future activities of BAPM.

The President provides an important link with outside organisations, seeking to raise the profile of the Association among politicians and government bodies, Royal Colleges and health organisations, health professionals and parents' organisations.

He/she will work with the other Officers and EC representatives to achieve the aims and objectives of the Association while ensuring that it fulfils its governance and compliance responsibilities. It is not essential that the President has previously served as an Officer or EC member of BAPM, but a working knowledge of the organisation and/or experience with similar organisations would be beneficial,

## **Responsibilities**

- Act as a Trustee of the Association.
- Chair and facilitate EC meetings.
- Provide direction to board policy making.
- Help, guide and mediate Board actions with respect to organizational priorities and governance concerns
- Represent the organisation at functions and meetings and acting as a spokesperson as appropriate.
- Liaise with the Chief Executive and other BAPM officers to maintain an overview of the organisation's affairs and provide support as appropriate.

### **Person specification for President**

- Commitment to the organisation's strategic aims.
- Willingness to devote the necessary time and effort. The BAPM President is a hands-on position, not a figurehead!
- Knowledgeable about perinatal medicine
- Good, independent judgement
- Ability to think creatively and provide strategic vision
- Willingness to speak their mind
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Ability to work effectively as a member of a team
- Excellent Leadership skills
- Experience of committee work
- Tact and diplomacy
- Good communication and interpersonal skills
- Impartiality, fairness and the ability to respect confidences
- Willingness to be available for advice and enquiries on an ad hoc basis

Please do get in touch with the current BAPM President [Dr Helen Mactier](#) for an informal chat about the role.

### **Support**

The role is supported by the BAPM Officers, BAPM Office and other Executive Committee members. Representatives are reimbursed for travelling expenses and reasonable subsistence where appropriate to attend the Executive Committee and other relevant meetings.

### **Process**

Nominations should be submitted on the appropriate form by the advertised deadline by email or post to the BAPM office. If more than one nomination is received a ballot of the membership will be required and applicants will be asked to submit a statement of up to 250 words to support their application, outlining relevant experience and reasons for applying for the role.

## **Responsibilities of Trustees**

Trustees have independent control over, and legal responsibility for, a charity's management and administration. They play a very important role in running the Association. Trusteeship is rewarding for many reasons but it is also likely to be demanding of your time, skills, knowledge and abilities.

Please make sure you are aware of the duties and responsibilities of being a trustee by reading ['The Essential Trustee'](#) before making your application.

## **Key responsibilities**

- Ensure your charity is carrying out its purposes for the public benefit.
- Comply with your charity's governing document and the law.
- Act in your charity's best interests.
- Manage your charity's resources responsibly.
- Act with reasonable care and skill.
- Ensure your charity is accountable.