Address of clinician

GP address

LD liaison nurse address

Date

Dear

Re: Name of person DoB

NHS number:

Address:

I am writing to let you know that [Name] has a confirmed LEARNING DISABILITY. The evidence for this is (e.g. educational psychology assessment, statement of special educational needs etc).

This has been assessed as being (drop down list):

Mild (IQ 50-70);

Moderate (IQ 35-49);

Severe (IQ<35);

Unspecified (provisional diagnostic category for children < 4 years old but more precise categorisation no possible);

Other (> 4 years of age, precise assessment not been undertaken)

Please can you ensure that this information is FLAGGED in the Electronic Medical Record.

This will act as a prompt so that reasonable adjustments can be made to ensure that (Name) has the best chance of receiving high quality and appropriate health care at all times and in all settings. It will also act as a prompt for annual health checks.

With thanks and very best wishes,

Yours sincerely,

Dr xxx