

**REGISTERED COMPANY NUMBER: 06738129 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1129758**

**BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH**  
**(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MAY 2016**

Graham Paul Chartered Accountants  
5 Ash Tree Court  
Woodsy Close  
Cardiff Gate Business Park  
Cardiff  
CF23 8RW

**BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2016**

---

	Page
Reference and Administrative Details	1
Independent Examiners Report	2
Report of The Trustees (Incorporating the Directors Report)	3 - 7
Statement of Financial Activities	8
Balance Sheet	9 – 10
Notes to the Financial Statements	11 – 17
Detailed Statement of Financial Activities	18 - 19

---

**BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH**

**REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MAY 2016**

---

<b>REGISTERED CHARITY NUMBER</b>	1129758
<b>REGISTERED COMPANY NUMBER</b>	06738129 (England and Wales)
<b>OTHER NAMES</b>	BACCH
<b>REGISTERED OFFICE</b>	5-11 Theobalds Road London WC1X 8SH
<b>TRUSTEES</b>	Dr G Laing (Chair) Dr P Shute (Treasurer) Dr B Ko Dr D Vickers
<b>COMPANY SECRETARY</b>	Isabelle Robinson
<b>CHARITY EXECUTIVE OFFICER</b>	Isabelle Robinson
<b>MANAGEMENT COMMITTEE 1</b>	Executive Committee: - Charity Trustees - Charity Executive Officer - Various Elected Officers and Affiliate Group Representatives
<b>MANAGEMENT COMMITTEE 2</b>	The Council: - Executive Committee - Regional Coordinators and Various Connected Organisation Representatives
<b>ACCOUNTANTS</b>	Graham Paul Chartered Accountants 5 Ash Tree Court Woodsy Close Cardiff Gate Business Park Cardiff CF23 8RW
<b>BANKERS</b>	Royal Bank of Scotland plc 28 Cavendish Square London W1G 0DB
<b>SOLICITORS</b>	Capsticks Solicitors LLP 77/83 Richmond Road London SW15 2TT

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRITISH ASSOCIATION FOR  
COMMUNITY CHILD HEALTH ON THE UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MAY 2016**

---

I report on the accounts of British Association for Community Child Health for the year ended 31 May 2016 set out on pages three to seventeen.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

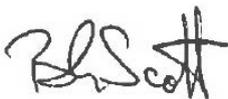
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian G Scott FCA  
Graham Paul Chartered Accountants  
5 Ash Tree Court  
Woodsy Close  
Cardiff Gate Business Park  
Cardiff  
CF23 8RW

Date: 10<sup>th</sup> October 2016

---

The trustees present their report and the financial statements for the year ended 31 May 2016.

The trustees, who are also directors of British Association For Community Child Health for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

## **Structure, governance and management**

### *Governing document*

The British Association of Community Child Health (BACCH) is a registered charity and company limited by guarantee, incorporated 31 October 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the charity being wound up, members are each required to contribute an amount not exceeding £10 to the assets of the company.

### *Organisational structure and management*

BACCH is managed by an Executive Committee (EC) which comprises of the trustees, elected officers with portfolios, and representatives from the affiliated groups. The EC is responsible for the day to day decisions of BACCH and works closely with the Executive Officer to implement the day to day decisions and strategic direction, in particular:

- controlling the administration of the charity;
- agreeing the strategic aims, objectives and direction of the charity;
- ensuring that there is identification of risks and management of those risks; and
- ensuring that the income of the charity is applied for the purposes as set out in its governing document

The day-to-day management of BACCH is performed by the Executive Officer, supported by the Assistant Administrator.

The EC meets four times per year. Trustees and officers with a portfolio are elected via open recruitment from among the membership. A regional coordinator exists for each of the old NHS Regions to represent the views of members throughout the country. This corresponds to the area covered by the Royal College of Paediatric and Child Health (RCPCH) Regional Advisers and Council Representatives. Coordinators are elected for a period of four years by members in the relating region. A job description has been produced for members of the Executive Committee and the Regional Coordinators, which specifies the knowledge, skills and attributes needed by the members.

BACCH also has a Council which acts as a forum for debate and information exchange, and discusses the future direction of the organisation. It meets every six months and comprises the Executive Committee, the regional coordinators and representation from external organisations and groups affiliated to BACCH including:

### Affiliated groups

- British Association of Paediatricians in Audiology
- British Academy of Childhood Disability
- Paediatric Mental Health Association
- British Association for Child & Adolescent Public Health
- Child Protection Special Interest Group
- Scottish Association for Community Child Health

External organisations

- British Medical Association
- George Still Forum
- National Children's Bureau
- Royal College of General Practitioners
- Royal College of Nursing
- Royal College of Paediatrics and Child Health

Administrative work is centred on the Association's registered office at 5 Theobalds Road, London WC1X 8SH, where there were two part-time salaried employees at the end of May 2016. The Association benefits from a great deal of voluntary work by its members in the organisation of meetings, service on committees and panels and many other activities.

*Risk assessment and management*

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees regularly review the risks to which BACCH is exposed, particularly activity, operational and financial risks and to ensure procedures and reporting regimes to manage and reduce any identified risks are in place.

The prime risk to which BACCH is exposed continues to be financial and this risk is the predominant determinate of the level of free reserves held by BACCH pursuant to its Reserves Policy. The trustees are satisfied that the current level of reserves is adequate to meet both unforeseen contingencies and the costs of the developmental activities planned for the future.

**Objectives and charitable activities**

*Charitable objects*

The main object of the charity is to promote and protect the good health of children and their families in their communities.

*Charitable activities*

The charity aims to meet its main objectives by providing advice and information for Government, Medical Royal Colleges and other organisations by education, training and provision of information services for doctors and other health professionals; and by the auditing and monitoring of outcomes.

*Public benefit*

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims, and in planning future activities for the year.

To achieve this our objectives are to offer support, information and training to our membership, to work constructively and in partnership with other agencies and organisations to continually improve health services for children and young people, and to improve the health of all children by advocating for the needs of the most disadvantaged.

## Summary of activities, achievements and performance

Key activities and achievements throughout the year include:

### Communications

- Communication with members continues to be via the quarterly BACCH Newsletter, which features articles of interest; themes for the 2015-16 editions were: *Austerity and the Family* (June 2015), *Child Public Health* (September 2015), *ASM 2015 Special* (December 2015), *Vulnerable Children* (March 2016);
- members receive a monthly email bulletin with up to date information and links to important documents and guidance;
- content regularly uploaded to members' only area of the BACCH website.

### Postgraduate Education

- over 170 participants (including 99 members) attended the Annual Scientific Meeting, *Key Updates for Clinical Practice* held at Leeds Beckett University on 15-16 September 2015;
- joint session with the British Paediatric and Adolescent Bone Group at the 2016 RCPCH Annual Conference held in Liverpool in April;
- regional meetings held across the country, including: Birmingham x 2, Oxford and Stockport.

### Training

- A Personal Practice Workshop on Training ('How to get your CCT in CCH –tips and pitfalls, and an introduction to the curriculum review') was held during the 2015 ASM;
- the fourth annual BACCH 'Trainees' Day', organised by the BACCH Trainee Reps, was attended by over 45 delegates.

### Policy

#### Responses to consultations:

- response to the BAAF consultation 'Update of BAAF Health Forms' (July 2015)
- response to the Ofsted 'Local area SEND consultation' (December 2015);
- response to the NICE Consultation 'Transition from children's to adults' services' (October 2015)

#### Input to other consultations/policy

- commented on RCPCH guidance on unaccompanied asylum seekers
- provided specialist input to RCPCH project 'Facing the Future: Long Term Conditions'

### SAS Survey

- Specialty and Associate Specialist Grade members of BACCH were surveyed on a number of issues and the full results and analysis were written up for the March 2016 Newsletter by the BACCH SAS rep Dr Yinka Fadahunsi-Oluwole.

### Workforce project

BACCH and RCPCH have jointly initiated a project aiming to provide an up-to-date guidance for planning and resourcing the community paediatric workforce; the previous guidance was written by BACCH in 1999. The outputs from this project will provide clinical leads, community paediatricians, commissioners and service planners with evidence based guiding principles for designing a service, signposting to advice and support, good practice examples, a workforce "calculator" and extensive information for benchmarking.

Workforce project continued

This project will help to ensure that community paediatric services are sufficiently resourced in order to deliver optimum outcomes for children, young people and families. The project is scheduled to come to a conclusion by the end of 2016, with the guidance finalised in early 2017.

Membership

[Figures in brackets are from 2014-15]

As of 31 May 2016, there were 1,155 (1,176) members:

Ordinary:	894 (941)
Trainee	204 (179)
Retired	46 (44)
Affiliate	6 (7)
Overseas	5 (5)

During the year 65 (82) new members joined and 100 (77) resigned their membership. 24 (15) resignations were confirmed to be due to retirement.

Members are eligible to subscribe at a reduced rate to the journal *Child: Care, Health and Development* (published by Wiley), either receiving online access only, or online access and a print copy. During the year 888 (870) members took advantage of this offer.

**Financial review and reserves policy**

*Financial review*

The financial performance of the charity is comprehensively disclosed in the attached financial statements.

The Trustees have noted the continued reliance on the surplus from the ASM to fund its activities.

A surplus of £9,863 for the year 2015-16 (compared to a surplus of £19,693 in 2014-15) arose in part due to a decrease in attendance at the ASM and hence income from delegates (over 200 delegates in 2014, 170 in 2015). The ASM contribution to this amounted to £17,731 (income of £34,815 less expenditure of £17,084) in 2015-16 (down from £25,336 in 2014-15). The deficit from other activities was thus £7,868 in 2015-16, an increase of £2,295 on the deficit of £5,643 in 2014-15.

Income from member subscriptions and other activities was almost the same in 2015-16 (£128,397 compared to £127,879 in 2014-15). However, running costs (being total charitable activities expenditure excluding ASM costs and staff costs) saw an increase of £2,805 (3.6%) in 2015-16 from £75,272 to £78,077, but this did include a contribution of £4,099 to the workforce project being run with the RCPCCH. Staff costs of £58,808 were £2,923 lower compared to 2014-15 (£61,731) due to the contractual annual increments and pension costs being offset by the reduced hours of the Executive Officer.

Unrestricted reserves now total £167,512 up by £37,613 over the last four years since the action to correct the annual shortfalls was implemented.

*Reserves policy*

The EC has examined the Association's requirements for free reserves in the light of predominant risks to the Association. These are identified as loss of income through reduced membership numbers and reduced numbers at the annual scientific meeting. The Association is committed to a reserves policy of one year's expenditure to be available.

*Investment policy*

The Association has powers under its constitution to make such investments as the Executive Committee see fit and which meet with the requirements of its objectives and funds. The policy is to invest funds and reserves in bank deposits. The return on investments is satisfactory in the current economic climate.

**Statement of trustees' responsibilities**

The trustees (who are also directors of British Association For Community Child Health for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

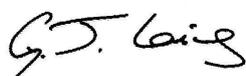
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

**Small company provisions**

This report has been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

This trustees report was approved by the board on 15 September 2016 and signed on its behalf by



**Dr G Laing**  
**Trustee / Director / Chair**

---

BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH

STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MAY 2016

		General Unrestricted Fund £	DCMF - Restricted Fund £	<u>2016</u> Total Funds £	<u>2015</u> Total Funds £
<b>INCOME AND ENDOWMENTS FROM:</b>					
<b>Charitable activities:</b>					
- Promotion and protection of child and family health	2	161,557	-	161,557	168,753
<b>Other trading activities</b>	3	1,555	-	1,555	768
<b>Investments</b>	4	620	31	651	3,736
<b>Other income</b>	5	19,862	-	19,862	19,644
		-----	-----	-----	-----
<b>Total incoming resources</b>		183,594	31	183,625	192,901
<b>EXPENDITURE ON:</b>					
<b>Charitable activities:</b>					
- Promotion and protection of child and family health	6	153,969	-	153,969	153,474
<b>Other expenditure</b>	8	19,762	31	19,793	19,734
		-----	-----	-----	-----
<b>Total resources expended</b>		173,731	31	173,762	173,208
		-----	-----	-----	-----
<b>NET INCOME FOR THE YEAR</b>		9,863	-	9,863	19,693
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		157,649	7,578	165,227	145,534
		-----	-----	-----	-----
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>167,512</u>	<u>7,578</u>	<u>175,090</u>	<u>165,227</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH (COMPANY NUMBER 06738129)

BALANCE SHEET AT 31 MAY 2016

		General Unrestricted Fund £	DCMF - Restricted Fund £	<b>2016</b> Total Funds £	<b>2015</b> Total Funds £
	Notes				
<b>CURRENT ASSETS</b>					
Debtors	15	25,757	-	25,757	20,091
Cash at bank		<u>194,846</u>	<u>7,578</u>	<u>202,424</u>	<u>202,676</u>
		220,603	7,578	228,181	222,767
<b>CREDITORS</b>					
Amounts falling due within one year	16	(53,091)	-	(53,091)	(57,540)
		<u>167,512</u>	<u>7,578</u>	<u>175,090</u>	<u>165,227</u>
<b>NET ASSETS</b>					
	18				
<b>FUNDS</b>					
Unrestricted funds:					
General fund				167,512	157,649
Restricted funds:					
Donald Court Memorial Fund				<u>7,578</u>	<u>7,578</u>
<b>TOTAL FUNDS</b>					
				<u>175,090</u>	<u>165,227</u>

The Balance Sheet continues on the following page.

The notes form part of these financial statements

BALANCE SHEET AT 31 MAY 2016 - CONTINUED

---

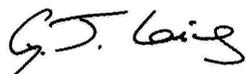
**TRUSTEES STATEMENT**

In approving these financial statements, as trustees of the company, we hereby confirm:

- 1) The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2016.
- 2) That no notice has been deposited at the registered office of the company pursuant to Section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 May 2016.
- 3) That we acknowledge our responsibilities for:
  - (a) ensuring that the company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
  - (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions of part 15 the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 15 September 2016 and were signed on its behalf by:



**Dr G Laing**  
Trustee / Director / Chair

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2016

---

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements and accounting convention**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies are summarised below and have been applied consistently throughout the current and the preceding year.

**Financial reporting standard 102 – reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

-the requirements of section 7 Statement of Cash Flows

**Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the trustees have considered whether in applying the policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required:

-at the date of transition, there were no significant adjustments required that would have caused any change to the results for the year. However, disclosure requirements have resulted in changes to the accounts layout and descriptions and the comparatives have been restated accordingly

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following specifies the policies applied and the types of income that are related to the particular categories of incoming resources:

- Income from charitable activities is received by way of membership subscription fees along with income generated by the charity's annual conference and trainee day and also its regional meetings and is included in the year to which it relates.

- Income from other trading activities is received by way of newsletter advertising and mailing list income along with the provision of administrative services and are recognised in full in the statement of financial activities in the year to which it relates.

- Income from investments is received by way of bank interest and is included in the year in which it is receivable.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016**1. ACCOUNTING POLICIES - continued****Income continued**

- Other income is received by way of services recharged (at cost incurred) and receipts repaid to other charities along with sundry income and is included in the statement of financial activities in the year to which it relates.

- Income received for future periods is not recognised as income for the year, and is carried forward within Creditors as Deferred Income.

**Expenditure**

Expenditure is accounted for on an accruals basis and includes any VAT which is not recoverable as the organisation is not VAT registered. Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount can be measured reliably.

The following specifies the policies applied and the types of expenditure that are related to the particular categories of expenditure:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its charitable aims, objectives and activities and those related to the provision of services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them (support costs).

- Other expenditure consists of the costs of services recharged and amounts repayable to other charities. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Defined contribution pension scheme**

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

**2. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
Membership subscriptions	122,650	-	122,650	121,121
ASM income	34,815	-	34,815	41,807
Income from regional meetings	1,500	-	1,500	3,653
Trainee day income	<u>2,592</u>	-	<u>2,592</u>	<u>2,172</u>
	<u>161,557</u>	-	<u>161,557</u>	<u>168,753</u>

**3. INCOME FROM OTHER TRADING ACTIVITIES**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
Newsletter advertising income	650	-	650	305
Mailing list income	552	-	552	200
Provision of admin services (BAPA)	<u>353</u>	-	<u>353</u>	<u>263</u>
	<u>1,555</u>	-	<u>1,555</u>	<u>768</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016**4. INCOME FROM INVESTMENTS**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
Standard bank account interest	68	31	99	103
Fixed rate deposit account interest	<u>552</u>	<u>-</u>	<u>552</u>	<u>3,633</u>
	<u>620</u>	<u>31</u>	<u>651</u>	<u>3,736</u>

**5. OTHER INCOME**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
BACD recharges – salaries	15,530	-	15,530	15,262
BACD recharges – rent/service charges	4,189	-	4,189	4,131
CPSIG and BACAPH recharges	43	-	43	86
Sundry income	<u>100</u>	<u>-</u>	<u>100</u>	<u>165</u>
	<u>19,862</u>	<u>-</u>	<u>19,862</u>	<u>19,644</u>

**6. EXPENDITURE ON CHARITABLE ACTIVITIES  
(ALL UNRESTRICTED FUNDS)**

	Direct costs £	Support costs £	2016 Total costs £	2015 Total costs £
Staff costs (see note 9)	39,041	19,767	58,808	61,731
Journal costs	25,510	-	25,510	25,836
ASM costs	17,084	-	17,084	16,471
Newsletter costs	14,398	-	14,398	15,232
Trainee day costs	1,145	-	1,145	1,547
SACCH grant (see note 11)	500	-	500	500
Website costs	348	-	348	396
Travel expenses	1,125	-	1,125	693
Council meeting expenses	1,328	-	1,328	1,379
General office costs	7,619	4,102	11,721	11,568
Rent	5,870	3,160	9,030	8,893
Insurance	1,253	153	1,406	1,776
Bank charges	1,325	129	1,454	1,458
Sundries and subscriptions	-	115	115	54
Workforce project contribution	4,099	-	4,099	-
Accountancy fees (see note 12)	-	3,600	3,600	3,420
Legal and professional fees	-	13	13	13
Executive Committee meeting expenses	<u>-</u>	<u>2,285</u>	<u>2,285</u>	<u>2,507</u>
	<u>120,645</u>	<u>33,324</u> Note 7	<u>153,969</u>	<u>153,474</u>

Support costs have been allocated based upon staff time and relevance to charity's activities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016**7. ANALYSIS OF SUPPORT AND GOVERNANCE COSTS**

	General support £	Governance function £	2016 Total costs £	2015 Total Costs £
Staff costs	19,767	-	19,767	17,124
General office costs	4,102	-	4,102	3,470
Rent	3,160	-	3,160	2,668
Insurance	153	-	153	100
Bank charges	129	-	129	132
Sundries and subscriptions	115	-	115	54
Accountancy fees	-	3,600	3,600	3,420
Legal and professional fees	-	13	13	13
Executive committee meeting expenses	-	2,285	2,285	2,507
	<u>27,426</u>	<u>5,898</u>	<u>33,324</u>	<u>29,488</u>

**8. OTHER EXPENDITURE (PAYMENTS TO RCPCH)**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
BACD recharges – salaries	15,530	-	15,530	15,262
BACD recharges – rent/service charges	4,189	-	4,189	4,131
CPSIG and BACAPH recharges	43	-	43	86
Other recharge expenses	-	-	-	224
Donald Court Fund interest	-	31	31	31
	<u>19,762</u>	<u>31</u>	<u>19,793</u>	<u>19,734</u>

**9. STAFF COSTS**

	2016 Unrestricted funds £	2016 Restricted funds £	2016 Total funds £	2015 Total funds £
Wages and salaries	51,220	-	51,220	53,863
Social security costs	4,829	-	4,829	5,230
Pension costs (see note 13)	2,759	-	2,759	2,638
	<u>58,808</u>	<u>-</u>	<u>58,808</u>	<u>61,731</u>

No employees received emoluments in excess of £60,000.

The average monthly number of employees (including trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2016	2015
Executive officer	0,7	0,8
Administrative assistant	0,8	0,7
	<u>1,5</u>	<u>1,5</u>

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 May 2016 nor for the year ended 31 May 2015.

**Trustees' expenses**

Three (2015 – two) trustees received a total of £308 (2015 - £112) for reimbursed travel expenses during the year.

**11. GRANTS PAID (WITHIN CHARITABLE EXPENDITURE)**

Grants totalling £500 (2015 - £500) were payable to the Scottish Association for Community Child Health, a separate Scottish sub-group of BACCH. The grant acts as a contribution to allow work similar to that performed by BACCH to be carried out in Scotland.

**12. ACCOUNTANCY FEES**

	2016	2015
	£	£
Accounts compilation (within accountancy fees)	2,760	2,640
Independent examination work (within accountancy fees)	<u>840</u>	<u>780</u>
	<u>3,600</u>	<u>3,420</u>

**13. PENSION COSTS**

The company operates a defined contribution pension scheme in respect of its staff. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the charitable company and was as follows:

	2016	2015
	£	£
Executive officer	623	619
Administrative assistant	<u>2,136</u>	<u>2,019</u>
	<u>2,759</u>	<u>2,638</u>

**14. TAXATION**

The charity is exempt from corporation tax on its charitable activities as they fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, no taxation charge arises in these accounts.

BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	4,685	2,146
Prepayments	<u>21,072</u>	<u>17,945</u>
	<u>25,757</u>	<u>20,091</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Creditors and accruals	50,697	54,588
Grants payable (see note 11)	500	500
Deferred income (see note 17)	<u>1,894</u>	<u>2,452</u>
	<u>53,091</u>	<u>57,540</u>

17. DEFERRED INCOME

	2016 £	2015 £
Brought forward	2,452	4,064
Released in year:		
- Membership subscription fees	486	131
- ASM income	1,692	3,666
- BACD recharges	<u>274</u>	<u>267</u>
	(2,452)	(4,064)
Provided for in year:		
- Membership subscription fees	851	486
- ASM income	665	1,692
- BACD recharges	278	274
- Sundry income	<u>100</u>	<u>-</u>
	1,894	2,452
	<u>1,894</u>	<u>2,452</u>
Carried forward	<u>1,894</u>	<u>2,452</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016**18. MOVEMENT IN FUNDS**

	At 1 June 2015 £	Net movement in funds £	At 31 May 2016 £
<b>Unrestricted funds</b>			
General Fund	157,649	9,863	167,512
<b>Restricted funds</b>			
Donald Court Memorial Fund	7,578	-	7,578
<b>TOTAL FUNDS</b>	<u>165,227</u>	<u>9,863</u>	<u>175,090</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	183,594	(173,731)	9,863
<b>Unrestricted funds</b>			
Donald Court Memorial Fund	31	(31)	-
<b>TOTAL FUNDS MOVEMENT</b>	<u>183,625</u>	<u>(173,762)</u>	<u>9,863</u>

**19. PURPOSES OF FUNDS****Unrestricted General Fund**

The purpose of the general fund is to enable the charity to carry out its aims and objectives of promoting and protecting the good health of children and their families in their communities.

**Restricted Donald Court Memorial Fund**

The purpose of the restricted Donald Court Memorial Fund is to provide funds for the Donald Court Visiting Fellowship, a joint venture with the Royal College of Paediatrics and Child Health (RCPCH). Any interest received during the year is paid over to RCPCH to help fund the Fellowship.

**20. COMPANY LIMITED BY GUARANTEE**

British Association For Community Child Health is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required (not exceeding £10) to the assets of the charitable company in the event of it being wound up while he or she is a member, or within twelve months after he or she ceases to be a member

**BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MAY 2016**

	2016 £	2015 £
<b>INCOME:</b>		
<b>From charitable activities</b>		
Membership subscriptions	122,650	121,121
ASM income	34,815	41,807
Income from regional meetings	1,500	3,653
Trainee day income	<u>2,592</u>	<u>2,172</u>
	161,557	168,753
<b>From other trading activities</b>		
Newsletter advertising income	650	305
Mailing list income	552	200
Provision of admin services (BAPA)	<u>353</u>	<u>263</u>
	1,555	768
<b>Investment income</b>		
Bank interest received	651	3,736
<b>Other income</b>		
BACD recharges - salaries	15,530	15,262
BACD recharges - rent and service charges	4,189	4,131
CPSIG and BACAPH recharges	43	86
Sundry income	<u>100</u>	<u>165</u>
	19,862	19,644
	<u>183,625</u>	<u>192,901</u>
<b>Total income</b>	<b>183,625</b>	<b>192,901</b>
<b>EXPENDITURE:</b>		
<b>On charitable activities</b>		
Wages	58,808	61,731
Insurance	1,406	1,776
Website and publicity costs	348	396
Sundries	115	54
Journal costs	25,510	25,836
ASM costs	17,084	16,471
Newsletter costs	14,398	15,232
Trainee day costs	1,145	1,547
Rent	9,030	8,893
General office costs	11,721	11,568
Travel expenses	1,125	693
Council meeting expenses	1,328	1,379
Bank charges	1,454	1,458
Carried forward	143,472	147,034

This page does not form part of the statutory financial statements

BRITISH ASSOCIATION FOR COMMUNITY CHILD HEALTH

DETAILED STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED  
FOR THE YEAR ENDED 31 MAY 2016

---

	2016 £	2015 £
<b>Charitable activities expenditure continued</b>		
Brought forward	143,472	147,034
SACCH grant	500	500
Workforce project contribution	4,099	-
Accountancy	3,600	3,420
Legal fees	13	13
Executive Committee meeting expenses	<u>2,285</u>	<u>2,507</u>
	153,969	153,474
<b>Other expenditure</b>		
Donald Court Fund interest	31	31
BACD recharge costs - salaries	15,530	15,262
BACD recharge costs - rent and service charges	4,189	4,131
CPSIG and BACAPH recharges	43	86
Other recharge expenses	<u>-</u>	<u>224</u>
	19,793	19,734
<b>Total expenditure</b>	<b>173,762</b>	<b>173,208</b>
	<hr/>	<hr/>
<b>NET INCOME FOR THE YEAR</b>	<b><u>9,863</u></b>	<b><u>19,693</u></b>

This page does not form part of the statutory financial statements