

Company Registration No: 06496707

Charity No: 1123786

ARCHITECTURE SANS FRONTIERES – UK

(COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 28 FEBRUARY 2018

ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)

CONTENTS

	Page
Company Information	1
Report of the Trustees	2 - 12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16 - 19

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**COMPANY INFORMATION
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Chairperson	Rubbina Karruna
Company registration number	06496707
Charity registration number	1123786
Registered office	Impact hub Islington 27, Dingley Place London EC1V 8BR
Accountants	Accountability Europe Ltd Omnibus Workspace 39-41 North Road London N7 9DP
Independent Examiner	Goldwins Chartered Accountants 75 Maygrove Road West Hampstead London NW6 2EG
Bankers	Co-Operative Bank Plc Head Office PO Box 101 Balloon Street Manchester M60 4EP

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

The directors, who are also trustees, present their report and accounts for the financial year ended 28th February 2018.

The directors of ASF-UK serving during the year and since the year end were as follows:

R Karruna - Chairperson
Y Deane
I Bauman

A Hart - resigned on 14 December 2017
K Firth - resigned on 14 December 2017

1.1 Structure, Governance and Management

1.1.1 Governing Document

Architecture Sans Frontières-UK is a registered charity company limited by guarantee, incorporated on 7 February 2008, with a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding one pound (£1.00).

1.1.2 Recruitment and Appointment of Trustees

The company is governed by a board of directors who are also trustees for the purposes of charity law. The quorum for the transaction of business by Directors is two. Directors are appointed for a 3 year term and are able to stand for re-election.

Recruitment of Directors is by advertisement, ASF-UK newsletters, networking and targeting specific groups to attract a diverse trustee membership with election of new Directors taking place at the AGM or other general meeting.

The board shall from time to time elect from the board of trustees a Chair and may determine for what periods they are respectively to hold office. The chair or joint chair shall be entitled to preside at all meetings of the trustees.

Trustee's induction and training

After appointment, the new Trustee will be issued with an induction pack, which will include copies: description of Trustees' roles and duties, lists of fellow trustees, and contact numbers, Memorandum and Articles of Association, followed by an induction meeting with the Chairperson setting out legal obligations under charity and company law, the committee and decision making process, the strategy plan and recent financial performance of the charity, as set out in the latest published accounts.

Trustees are encouraged to attend appropriate internal and external training, which will facilitate the undertaking of their role.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Risk management

The Board of Trustees will work with associates to develop a risk register for the charity which will outline the key risks for both the charity overall and programme specific risks. Each risk will be rated, have a risk owner and a risk mitigation strategy.

The risk matrix will be reviewed at each trustee meeting and associates will review the risk matrix at least four times a year at appropriate associate meetings to ensure the risk register is current.

The organisation

The trustees are responsible for setting the strategic direction of the organization and policies, staff recruitment and financial management. Trustees are recruited from a variety of professions and backgrounds relevant to the work of the charity. As a minimum they meet quarterly – every trustee has one vote.

The management team has responsibilities for day to day operations and activities, fundraising, ensuring the charity delivers the services specified, volunteer and intern supervision and continued development of their skills and working practices in line with good practice.

Related parties

The charity has long-term relationships with:

- ASF-International
- RIBA CPD
- University College London, The Bartlett Development Planning Unit
- University of Sheffield, School of Architecture
- University of Westminster, Faculty of Architecture and the Built Environment

1.2 Objectives of ASF-UK

1.2.1 Training and Capacity Building

Ensure that an understanding of the core principles behind community participation, appropriate design, urban resilience and sustainability becomes an integral part of the education and practice of built environment practitioners by: working with universities and bodies (such as RIBA) to influence the way built environment disciplines are taught; creating capacity building opportunities through independent-learning initiatives, seminars, and action learning workshops; and producing and disseminating learning resources.

1.2.2 Live Projects

Support emergency and development programmes to ensure that they lead to equitable built environment processes and outcomes, by forging relationships with the governments, civil society organisations and community groups running initiatives, and encouraging and facilitating the involvement of built environment professionals with a people-centred and participatory approach.

1.2.3 Advocacy

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Influence urban policy and planning processes by mainstreaming methodologies and practices focused on democratic and resilient city-making aimed at producing more equitable and sustainable urban development processes.

1.3 Programmes and Activities

Our actions are structured into three programmes: Change by Design, Resilience by Design, and Challenging Practice. Change by Design explores participatory design and planning as tools for advancing social justice and improving democratic decision-making in processes of urban change. Resilience by Design addresses socio-ecological issues in the context of rapid urban change, climate hazards, resource scarcities and depleted ecosystems. CbD and RbD are supported by, and feed into our independent learning programme Challenging Practice – a course that seeks to enable built environment practitioners to engage reflexively with the challenges of equitable and sustainable urban development.

1.3.1 Change by Design

Change by Design unites a series of workshops and seminars developing and disseminating a participatory design methodology with the objective to contribute to the empowerment of urban marginalised groups and communities.

The programme is concerned with advancing the thinking and practice of participatory design in ways that contribute to the democratisation of city-making and to addressing urban socio-spatial inequalities. Activities focus on contested urban sites such as informal settlements and inner city areas that have been earmarked for regeneration, both in the Global South and the UK. Through its commitment to action learning and knowledge co-production, Change by Design uses urban design and planning skills to support community groups in developing plans and strategies that foster the production of more just cities.

Training and Capacity Building

Socio Technical support for Housing Teams in Partnership with The East London Community Organisations (TELCO), ongoing, London

Over the last year ASF-UK associates have been continuing to collaborate with TELCO's housing teams as they campaign for affordable housing in East London. This support has included attending meetings and running workshops with teams utilising participatory tools to enable them to navigate city wide and local policy on affordable housing and the planning system. The aim of these engagements is to strengthen their position to challenge unfair practices of regeneration and propose community led options such as Community Land Trusts.

In early 2018 ASF-UK and TELCO consolidated our partnership with TELCO with the common goal of working together for; Inclusive Neighbourhoods with Fair and Just Housing in East London.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Workshop: Community Memories and Future Imaginations, Royal Docks 10th June 2017

On 10 June 2017, the Change by Design programme ran 'Reclaiming Regeneration: Community memories and future imaginations' as part of the London Festival of Architecture. Using the Royal Docks area as a case study, this interactive workshop co-hosted with Citizens UK / TELCO (The East London Citizens Organisation) explored the question 'What is the role of memory in inclusive city making?', rooted in concepts of tangible and intangible heritage.

Neighbourhood history talks and walks were enriched with local knowledge from The Royal Docks Community Voice, and complemented by accounts of TELCO's community land trust initiatives-- real life stories of how London residents can increase meaningful participation in urban development planning processes, to reflect common memories and shared values for the future of our neighbourhoods. The event was attended by TELCO members, Royal Docks Community Voice with ASF-UK associates and members also interested built environment professionals. ([link to film](#))

Workshop; Tools and Tactics for Community Led Development, Cape Town, South Africa, 26th June-7th July 2017

The 2017 Change by Design workshop in Cape Town is a partnership project between Architecture Sans Frontières – UK (ASF-UK) and the Development Action Group (DAG) with support from 1to1-Agency of Engagement. The 2017 Change by Design Cape Town workshop set out to support the DAG's community based organisation (CBO) partners in order to develop citizen-led strategies and plans that foster the production of more equitable, inclusive and sustainable neighbourhoods in Cape Town.

24 built environment professionals from 15 different countries collaborated with 3 different communities in Cape Town, utilising the Change by Design methodology to explore different challenges that these groups faced in their neighbourhoods. There were also 2 placements offered for field volunteers before and after the workshop to support DAG and the community based organisations. The workshop included a day symposium that introduced participants to the context and provided a platform for different organisations in Cape Town to discuss their work. The 2 weeks were structured into a series of on site engagements using participatory tools with community members and sessions for planning and processing the information captured. The final event took place at the District 6 Museum in Cape Town and was attended by community representatives and a wider group of stakeholders across the city. Outputs from the workshop included reports and pamphlets that captured the outcomes of the workshop from each site and enabled the communities to plan future actions.

Workshop: Inclusive City Making in Freetown, Sierra Leone, Aug/September 2017.

This week-long participatory workshop was facilitated by Architecture Sans Frontières-United Kingdom (ASF-UK), the Sierra Leone Urban Research Centre (SLURC) and The Bartlett Development Planning Unit of University College London (DPU) from 28th August - 2nd September 2017.

The workshop is part of an ongoing action research initiative in Freetown led by SLURC and the DPU to assess the role that 'action area planning' can have in the production of inclusive city-making. The Change by Design methodology was utilised to address how communities together with their support institutions could develop neighbourhood scale plans in ways that can help them in securing rights to the city.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

The workshop participants included community representatives from informal neighbourhoods across Freetown, local built environment professionals, staff from the Ministry of Lands and Freetown City Council, as well as researchers and lecturers from Njala University. During the workshop, participants visited and worked with residents of Cockle Bay, which is one of the two case study areas for the research on action area planning.

Outputs of the workshop included a training pack of the activities and a facilitator's guide to the application of the CbD methodology in this context as well as a film.

Advocacy

Presentation: Future Leaders, Future of London, Stratford, February 2018

ASF-UK associates presented at an event organised by the Future of London to their cohort of Future Leaders. The presentation focussed on what tools and support communities need to participate in processes of urban change in London. The participants represented housing and planning officers from a range of Local Authorities in London, housing associations and development companies.

Live Project

The role of Action Area Plans for Inclusive City Making in Freetown, Sierra Leone, Jan 2018 - September 2018

This 8 month project is part of an ongoing action research initiative in Freetown led by the Sierra Leone Urban Research Centre (SLURC) and The Bartlett Development Planning Unit of University College London (DPU) to assess the role that 'action area planning' can have in the production of inclusive city-making. The ASF-UK Change by Design methodology is being implemented in two communities in Freetown to inform the production of Community Action Area Plans. This process is being jointly led by ASF-UK, SLURC and DPU in partnership with the federation of the urban poor (FEDUP). These plans will respond to the residents' needs and aspirations as well as being a useful planning instrument for communities to engage in city level planning discussions.

1.3.2 Resilience by Design

Resilience by Design is a programme that uses a participatory approach to assist communities to recover and transform when faced with environmental threats.

We work closely with local partners who are responding to shocks and stresses affecting people's everyday lives, such as floods, earthquakes, environmental degradation, resource scarcities and depleted ecosystems.

At the neighbourhood level, we work to build the capacity of local partners & communities, engaging both local & international experts across a range of disciplines. We have a strong pedagogical focus that allows communities and different stakeholders to understand and reflect on the complex interaction between humans and the ecosystems and territories they inhabit and transform.

We use this experience as a source of participatory action learning for built environment practitioners, knowledge exchange across communities & as a tool to positively influence policy.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Live projects

Nepal - Reactivating Traditional Urban Settlements through Integrated Design, Planning and Building Strategies

In September 2016, ASF-UK, in partnership with Architecture Sans Frontières Nepal (ASF Nepal) brought a team of 44 international and local volunteers to work with the community of Bungamati to help find ways to build back better after the devastation of the earthquakes of April and May 2015.

Bungamati is a small town on the outskirts of Kathmandu. It has a population of around 6,000 and over 1,100 houses, most of which were damaged in the 2015 earthquakes. It is one of more than 50 historic city-states of the Kathmandu Valley, dating back to the 12th century and has a wealth of architectural and cultural heritage.

This project has been ongoing since 2016:

Stage 1 - International Workshop (September 2016)

Stage 2 - Establishment of Field Team with ASF Nepal (September - December 2016)

Stage 3 - Live Project (May 2017 to date)

Stage 4 - Hand over to ASF Nepal (forthcoming)

In March 2017 Architecture sans Frontières UK received a donation from Arup, UK. Arup provided a grant of £10,000 to ASF-UK through their Disaster Resilience Fund to be used as seen fit by ASF-UK for the furtherance of the project. This was used to establish a volunteer Field Team hosted by ASF Nepal in their Kathmandu offices and the recruitment of a local practitioner.

In May 2017 ASF UK and ASF Nepal recruited a local practitioner [Rupesh Shrestha] to work on this project. He worked closely with the international volunteers to complete a work plan and specific project outputs to be agreed between the partners. Since being based at ASF Nepal he has now become part of their team.

Volunteers Emily Carr and Sunniva Helseth were recruited to continue the engagement with the community of Chohel Nani in Bungamati, consolidating findings from Phase 1 and continuing to build the capacity of the community to rebuild their homes and livelihoods.

The field team and ASF Nepal worked closely with the community of Chohel Nani Neighbourhood, Bungamati, to develop a reconstruction project strategy providing vital technical construction training; community empowerment and preservation recommendations for both the tangible and intangible heritage of the area.

"Through extensive ethnographic research; community surveys; public consultations; and discussions with local municipality electives and other stakeholders, ASF UK/Nepal worked closely with the community of Chohel Nani to facilitate their desires to form a Women's Committee as well as help finalise their intentions to reconstruct and modernise the existing community building ('Pati') and public courtyard ('chowk') for future resilience." (Emily Carr, Field Volunteer).

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

"The work consisted of linking local actors, conducting a feasibility study... as well as analysing what could be most profitable in the long run, both for Chohel Nani and for the project's potential for reuse. At the same time as we had concrete meetings with UNESCO and KVPT to deal with the area's cultural heritage, we were in close dialogue with the inhabitants of Chohel Nani, where their opinions and wishes always were decisive for in which direction the process was heading.

Following the formation of a concrete plan that was strongly based on Chohel Nani's needs, we began a process where we designed a proposal for a Public Resthouse [Pati] while supporting the residents of Chohel Nani to organise the project in the form of setting up a fixed meetings, form a female community committee that would be responsible for the further application and construction process, and to guide them through the process from idea to product." (Field Volunteer, Sunniva Helseth).

By December 2017 there was a Heritage Assessment and Recommendations Report produced and a concept for further development of Chohel Nani with drawings for construction applications and an organised neighbourhood that was committed and ready to develop the pati. However a lack of further funding meant that the scope of the work would have to be reviewed for the following phase.

Through a crowdfunding campaign we raised £3,058 by January 2018 towards the project. With this funding we have continued to fund a Nepali architect and heritage specialist to lead the next phase of the project, supported by ASF Nepal.

1.3.3 Challenging Practice

Challenging Practice is an independent-learning programme that seeks to enable built environment practitioners to engage reflexively with the challenges of inclusive and sustainable urban development. The course is based on principles of active, dynamic, and action-based learning. Its pedagogical framework is grounded in theories of situated knowledge and reflective practice, and places a strong emphasis on the ethical component of engaged learning.

Challenging Practice is an ASF-International programme coordinated by ASF-UK, and it is RIBA CPD accredited (Core Curriculum).

Training and Capacity Building

Stage A. Learning in Action (former Stages 1+2)

Stage A consists of a two-day seminar, open to anyone. This first stage of the programme is designed to enable participants to deepen their understanding of the topics covered by the preparatory readings through scenario-building activities and role-play exercises based on real case studies, where the challenges of intervening are met with the layered realities of different social, cultural, political and economic contexts.

This year there has been two Stage A seminars one in May 2017 in London and one in November 2017 in Manchester.

Stage B. Reflecting in Action (former Stage 3)

Stage B consists of either a practical internship under the direct supervision of a professional working in the field, or the attendance on a live workshop with an ASF partner organisation. This

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

third stage of the programme offers learners a live immersion into urban reality, to put into practice the concepts, methodologies, skills and techniques acquired in previous phases of Challenging Practice.

Stage C. Reflecting on Action (former Stage 4)

Stage C is the final stage of the learning process for the Challenging Practice Course and requires the most self-awareness of all the stages. This stage consists of the development and submission of a personal written, graphic or video essay on a topic of your choice, in your chosen language (currently the tutors can only support English, Spanish, Portuguese and Italian) and with the support of one of the recommended tutors.

Designing Inclusion.

In February 2017 ASF-UK, in collaboration with ASF International became one of the partners on an Erasmus Plus funded project called Designing Inclusion (Desinc). The project partners are: ASF-International, University of Sheffield (UK), University KU Leuven (Brussels), Politecnico di Milano (Italy) and Housing Europe (Brussels). ASF-UK has been delivering the Intellectual Outputs of this project on behalf of ASF International.

This project addressed the interface between urban design & planning education, and the production of inclusive urban spaces. The focus of attention is set on European cities, and on the capacity of current and future urban practitioners to make a meaningful contribution to the reception of international migrants and refugees in local urban areas.

Below is a list of activities that have been conducted and outputs that have been produced during this period.

Intensive Learning Workshop in Sheffield, November 2017

ASF-UK collaborated with University of Sheffield to design the first intensive learning workshop of the project that took place over five days in Sheffield at the end of November. Lucia Cano Dato from ASF France was selected to attend the workshop due to her involvement in Challenging Practice, the Marseille GA and her work on inclusion in Marseilles.

Learning and Teaching Review

At the moment, little is known about the contribution architecture schools and alternative places of architectural learning (like ASF) are making in this area. We have been working with the University of Sheffield to develop a review of Learning and Teaching practices related to the inclusion of refugees in cities. We will be producing a report which summarises the findings.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Pilot Challenging Practice seminar on the inclusion of refugees

ASF-UK hosted a Challenging Practice Stage A Seminar on the weekend 18-19th November 2017. The second day focused on the theme of refugee inclusion. Building on two previous events hosted by ASF-UK this was an opportunity to pilot our CP training in this area. This will then feed into the training for ASF Members which will be given at the GA in Marseille.

Review of Challenging Practice Modules

Through its focus on education and pedagogy, the Desinc project links closely to Challenging Practice. As part of the project ASF-UK is leading a review of the Challenging Practice modules. There will be a total of 15 modules, some of these are new topics and others will be revised from the existing modules. We have confirmed a number of expert contributors who are each writing a module that fits with their area of expertise.

1.3.4 Communications & Knowledge Exchange

ASF-UK Exchange - Who is Regeneration for? - 27 July 2017, KPF offices, London

Taking from ASF-UK's work on 'Reclaiming Regeneration' and the 2017 workshop in Cape Town, ASF-UK hosted an informal debate for members and people interested in our work. The ASF-Exchange event focussed on the practical challenges and opportunities of Citizen participation in Urban Regeneration.

Speakers from ASF and other organisations included;

Sebastian Hicks - The Centre for Trust, Peace and Social Relations, Coventry University

Anne Kennedy - RUSS [Rural Urban Synthesis Society]

Kathryn Firth - London Legacy Development Corporation

Massive Small Symposium - 8th September 2017 – London

ASF-UK were invited to speak at the Massive Small symposium organised by the Massive Small Collective. The symposium explored how we can harness smallness in our interventions to achieve deep and systematic change in the built environment. The Change by Design team shared ASF-UK's theory of change and how through their projects such as the Reclaiming Regeneration course, the Cape Town workshop and their ongoing monitoring and evaluation methods we strive to produce socially produced equitable cities.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

ASF-UK Exchange - Designing Inclusion: Built Environment responses for Refugees and Forced Migrants – 18th November - Manchester

This ASF Exchange event was an opportunity to introduce the project Designing Inclusion (DESINC) which explores how architecture, urban design and planning education can contribute to the production of inclusive urban spaces for refugees and forced migrants. Representatives from the following organisations spoke at the event:

- Catalytic Action (www.catalyticaction.org)
- University of Manchester- Migration Lab (www.migrationlab.manchester.ac.uk)
- Canopy Housing (www.canopyhousingproject.org)
- Manchester City of Sanctuary (www.manchester.cityofsanctuary.org)

This ASF-Exchange event was sponsored by BDP and Urbed.

Architecture and Citizenship: Who are we designing for? - 12 February 2018 - London

ASK-UK were invited to speak at an event at a Pecha-Kucha style event hosted by the Museum of Architecture at the Future Cities Catapult. MoA's thematic programming on Architecture and Citizenship explored the relationship between politics and the built environment with the aim of helping architects become active agents of social change.

Plans for the Future

The company plans to continue the types of activities outlined above in the forthcoming years subject to satisfactory funding arrangements and course uptake.

In the next year ASF-UK is doing a rebranding of the organisation which includes a full redesign of the website.

ASF-UK looks forward to continuing our work with local partners in Cape Town, Freetown, Nepal and London.

Statement of Trustees' Responsibilities

The Trustees are required by law to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the company and of its financial position at the end of that year. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT
FOR THE YEAR ENDED 28 FEBRUARY 2018**

Public Benefit

The principal objects of the charity during the year are stated in section 1.2 of this report. The trustees are aware of the Charity Commission guidance on public benefit reporting as set out in Section 17 Charities Act 2011. The trustees believe that the charity achieves a public benefit as detailed elsewhere in this report.

Approval

This report was approved by the Board of Directors and Trustees and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'R Karruna', with a small flourish underneath. The signature is positioned above a horizontal line.

.....
R Karruna - Chair

Date: 15 September 2018

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ARCHITECTURE SANS FRONTIERES – UK FOR THE YEAR ENDED 28 FEBRUARY 2018**

I report to the charity trustees on my examination of the accounts of the Charitable Company for the year ended 28 February 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Epton

**Anthony Epton BA, FCA, CTA, FCIE
Goldwins
Chartered Accountants
75 Maygrove Road
West Hampstead
London NW6 2EG**

Date: *30 March* 2018

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ARCHITECTURE SANS FRONTIERES – UK FOR THE YEAR ENDED 28 FEBRUARY 2018
ARCHITECTURE SANS FRONTIERES – UK**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 28 FEBRUARY 2018**

	Note	Unrestricted £	2018 Total £	Unrestricted £	2017 Total £
Income from:					
Donations		14,533	14,533	1,712	1,712
Charitable activities:					
Fee income	3	40,328	40,328	34,868	34,868
Investment income		-	-	1	1
Total income		<u>54,861</u>	<u>54,861</u>	<u>36,581</u>	<u>36,581</u>
Expenditure on:					
Charitable activities	4	44,933	44,933	36,869	36,869
Total expenditure		<u>44,933</u>	<u>44,933</u>	<u>36,869</u>	<u>36,869</u>
Net income/ (expenditure) for the year	6	9,928	9,928	(288)	(288)
Net movement in funds		9,928	9,928	(288)	(288)
Funds at the start of the year		<u>11,392</u>	<u>11,392</u>	<u>11,680</u>	<u>11,680</u>
Funds at the end of the year		<u>21,320</u>	<u>21,320</u>	<u>11,392</u>	<u>11,392</u>

The attached notes form part of these financial statements.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ARCHITECTURE SANS FRONTIERES – UK FOR THE YEAR ENDED 28 FEBRUARY 2018
ARCHITECTURE SANS FRONTIERES – UK**

COMPANY REGISTRATION NO: 06496707

**BALANCE SHEET
AS AT 28 FEBRUARY 2018**

	Note	2018 £	2017 £
Current assets			
Cash at bank and in hand		<u>23,470</u>	<u>14,806</u>
Total Current Assets		23,470	14,806
Creditors: Amounts falling due within 1 year	7	<u>(2,150)</u>	<u>(3,414)</u>
Net Current Assets		21,320	11,392
Net Assets		<u>21,320</u>	<u>11,392</u>
 Funds:			
	8		
Unrestricted funds:			
General fund		<u>21,320</u>	<u>11,392</u>
Total Funds		<u>21,320</u>	<u>11,392</u>

For the financial year ended 28 February 2018, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006.

No member of the company has deposited a notice, pursuant to Section 476, requiring an audit of these financial statements under the requirements of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

The financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on **15 September 2018** and signed on their behalf by:



.....
R Karruna - Chair

The attached notes form part of these financial statements.

**ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ARCHITECTURE SANS FRONTIERES – UK FOR THE YEAR ENDED 28 FEBRUARY 2018
ARCHITECTURE SANS FRONTIERES – UK
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

1. Accounting Policies

1.1 Basis of Preparation of Financial Statements:

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015) - (Charities SORP FRS 102) and the Companies Act 2006.

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

The charitable company is exempted from preparing cash flow statement due to the exemption available (update 1B effective Feb 2016) to the charities with income less than £500,000.

1.2 Going Concern

Based on the recent performance and good reserves, the trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1.3 Income

Income is the amount receivable derived from grants and other services falling within the company's ordinary activities.

Donations income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Investment income is recognised when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest or dividends paid or payable by the investment fund manager.

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

1.4 Funds

Unrestricted funds are those funds which the trustees are free to use in accordance with the charitable objects. Restricted funds are funds which have been given to carry out activities in furtherance of the charity's objectives.

Any income received that is for specific purposes is credited to Restricted Fund income and is shown separately in the Statement of Financial Activities. Similarly, any expenditure incurred in relation to that income is charged to the Restricted Fund. Charges are levied to the Restricted Fund in respect of management and administration costs, details of which are shown in the notes of the accounts. Resources expended are recognised in the period in which they are incurred.

2. Share Capital

The company has no Share Capital but is limited by guarantee of the members. Membership of the Association is obtained through application to the Trustees. In the event of a winding up, the liability of each member is limited to £1.

3 Course, Membership and Fee Incomes	Unrestricted	2018	2017
	£	£	£
Challenging Practice & Knowledge Exchange seminars	2,450	2,450	3,001
Change by Design Capetown Workshop 2017	17,741	17,741	-
Nepal Workshop 2016 (RbD Nepal 2016)	-	-	27,800
Membership fees	1,149	1,149	1,250
Project consultancy fees & other income	18,988	18,988	2,817
	<u>40,328</u>	<u>40,328</u>	<u>34,868</u>

4 Analysis of expenditure

	<u>Charitable activities</u>	Support	2018	2017
	<u>Unrestricted</u>	<u>costs</u>	£	£
	£	£	£	£
Staff costs	-	-	-	7,764
Direct costs	24,920	-	24,920	24,015
Consultants fees	-	6,571	6,571	-
Office rent and services	-	461	461	461
Accountancy fees	-	1,260	1,260	1,596
Other administration costs	-	10,672	10,672	2,095
Other governance/ AGM costs	-	74	74	13
Independent examiner's fee	-	975	975	925
	-	-	-	-
Support costs allocation	20,013	(20,013)	-	-
	<u>44,933</u>	<u>-</u>	<u>44,933</u>	<u>36,869</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

5 Staff costs

	2018	2017
Core staff costs were as follows:	£	£
Wages and Salaries	-	7,764
	<u>-</u>	<u>7,764</u>
Average Number of Staff	2018	2017
	No.	No.
	-	1
	<u>-</u>	<u>1</u>

No member of staff received emoluments of more than £60,000 in the year and prior year.

The total employee benefits including pension contributions of the key management personnel were £Nil (2017: £Nil). During the year there were no redundancy payments.

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2017: £nil) neither were they reimbursed expenses during the year (2017: £nil). No charity trustee received payment for professional or other services supplied to the charity (2017: £nil).

6 Net income/ (expenditure) for the year

	2018	2017
Net income /(expenditure) for the year is stated after charging:	£	£
Independent Examiner’s remuneration:		
- Independent examination	950	925
	<u>950</u>	<u>925</u>

7 Creditors: amounts due within 1 year

	2018	2017
	£	£
Accruals	2,150	2,125
Other creditors	-	1,289
	<u>2,150</u>	<u>3,414</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2018**

8 Movements in Funds

	At the start of the year £	Incoming resources £	Resources expended £	At the end of the year £
Unrestricted funds:				
General fund	11,392	54,861	44,933	21,320
Total unrestricted funds	<u>11,392</u>	<u>54,861</u>	<u>44,933</u>	<u>21,320</u>
Total funds	<u>11,392</u>	<u>54,861</u>	<u>44,933</u>	<u>21,320</u>

Movements in Funds (prior year)

	At the start of the year £	Incoming resources £	Resources expended £	At the end of the year £
Unrestricted funds:				
General fund	11,680	36,581	36,869	11,392
Total unrestricted funds	<u>11,680</u>	<u>36,581</u>	<u>36,869</u>	<u>11,392</u>
Total funds	<u>11,680</u>	<u>36,581</u>	<u>36,869</u>	<u>11,392</u>

9 Analysis of net assets between funds

	Tangible Fixed Assets £	Net Current Assets £	Total 2018 £
Restricted Income Funds	-	-	-
Unrestricted Income Funds	-	21,320	21,320
Total Funds	<u>-</u>	<u>21,320</u>	<u>21,320</u>

Analysis of net assets between funds - (prior year)

	Tangible Fixed Assets £	Net Current Assets £	Total 2017 £
Restricted Income Funds	-	-	-
Unrestricted Income Funds	-	11,392	11,392
Total Funds	<u>-</u>	<u>11,392</u>	<u>11,392</u>

