May 2018

Dear Applicant

**Re: Lead Group Organiser post**

Thank you for enquiring about the part time post of Lead Stroke Group Organiser.

Enclosed are:

* A job description
* An application form
* An equalities monitoring form
* Information about Bristol After Stroke

For any further information you might require about Bristol After Stroke or the application process, please call the office on 0117 964 7657. The office is open from 9am - 2pm.

The closing date for applications is Tuesday 22nd May . You may send your application by post or email. The postal address is on the application form or please email to: office@bristolafterstroke.org.uk

Please make sure that you complete the application form stating clearly how you meet the person specification.

Thank you again for your enquiry. We look forward to receiving your application.

**Please note that if you are shortlisted interviews will take place on Wednesday 6th June at our offices in the Gatehouse Centre.**

Yours sincerely

Rebecca Sheehy

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Chief Executive